

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire term for which the assistance is awarded. When a student withdraws (officially or unofficially), the student may no longer be eligible for the full amount of TA funds originally awarded. To comply with the U.S. Department of Defense (DOD) policy, Montana Tech is required to return any unearned TA funds on a proportional basis through the 60% portion of the term for which the funds were provided. If a service member stops attending due to a military service obligation, Montana Tech will work with the student on an individual basis.

A student’s official withdrawal date is used to calculate the earned percentage of TA. In the event that a student fails to earn a passing grade in at least one class, s/he will be evaluated at the end of the term to determine if s/he withdrew unofficially (never attends or stopped attending class) by using the last date of attendance that is reported by the instructors when grades are submitted.

Once the withdraw date has been determined, Montana Tech will recalculate a student’s TA eligibility based on the following dates:

16-week semester (Fall Spring)		Full 10-week Summer Schedule		5-Week Summer Schedule	
Day 1-15	100%	Day 1-9	100%	Day 1-5	100%
Day 16-25	75%	Day 10-14	75%	Day 6-7	75%
Day 26-35	50%	Day 15-19	50%	Day 8-9	50%
Day 36-45	25%	Day 20-24	25%	Day 10-11	25%
Day 46 +	0%	Day 24+	0%	Day 12+	0%

The amount of TA funding that is earned is determined on a pro-rata basis. For example, if a student completed 30% of the term, s/he earned 30% of the TA funds that s/he was originally scheduled to receive. The remainder of the unearned funds (70%) would be returned to the TA program. The student will then owe Montana Tech the amount that was returned and may additionally owe the military branch. Once a student has attended at least 60% of the term for which TA funds were approved, the student is considered to have earned 100% of the TA funds. The student may be required to repay TA to their military branch also.