

RADIOLOGIC TECHNOLOGIST PROGRAM APPLICATION 2021



APPLICATION DEADLINE: April 15, 2021 – 4:00 p.m.

**Applications may be submitted any time before this date*

Carefully read and review your application for completeness before signing and submitting it
AN INCOMPLETE AND/OR UNSIGNED APPLICATION WILL NOT BE CONSIDERED

***PERSONAL INFORMATION - PRINT CLEARLY**

Last Name

First Name

Montana Tech Student ID Number

Preferred E-mail Address

****If selected, we will notify you via email to arrange an interview****

Address

City

State

Zip

Telephone Number

Return completed, signed application and materials:

*By mail: Highlands College of Montana Tech
Health Programs – Rad Tech
25 Basin Creek Road
Butte, MT 59701

*In person: Highlands College, drop off to Tamara Harp – office 103C
If she is unavailable leave with any staff member at the Highlands College Main Office
during regular office hours (please mark application packet ATTN: Tamara Harp)

*Via Email: tharp@mtech.edu
All application materials must be complete and attached to the email

*ETHICS –

Have you ever been convicted of a misdemeanor or felony?

YES NO

Have you ever been suspended or expelled from a post-secondary medical education program?

YES NO

Have you had any professional license or certification revoked, suspended or put on probation?

YES NO

→ If you answered yes to any of the questions above, please contact the program director before submitting your application. The American Registry of Radiologic Technologists (ARRT) may now allow you to take the national registry exam upon completion of the program. Additionally, accepted students must pass a background check before placement at a clinical facility.

*DOCUMENTATION –

Submit the following with your application

VACCINATION RECORDS – must show proof of the following:

- MMR (measles, mumps, rubella) → 2 doses or positive titer
- Hepatitis B series → completion of 3 dose series or positive titer
- Varicella (chickenpox) → 2 doses, positive titer, official history of disease

COPY OF CURRENT CPR CERTIFICATION:

- Basic Life Support (BLS) infant through adult
- American Heart Association or American Red Cross
 - Will not expire prior to May 2022 → recertification required every 2 years

PROOF OF FREEDOM FROM TUBERCULOSIS:

- Clear PPD test or chest x-ray (must be completed annually)

ESSAY:

- Topic → If you could spend the day with any living person in the world, who would it be and why?
- Typed → Double-spaced → At least one page, no more than two → Utilize proper grammar

PROFESSIONAL LETTER(S) OF RECOMMENDATION:

- One letter is required, up to 3 letters will be accepted
- Must be signed and dated within the last 2 years
- May not be from a family member or friend

JOB SHADOW:

- **NOT REQUIRED FOR THIS APPLICATION DUE TO COVID RESTRICTIONS**
 - However – if you've already completed this requirement, please attach the hour confirmation sheet and synopsis of your experience

*Failure to include any of the above will be considered an incomplete application and disqualify the applicant

*** REQUIRED PREREQUISITE COURSES – COMPLETE THE FOLLOWING**

<u>COURSE</u> (Circle course taken if there are two listed, if you've taken both, circle which you'd like used in the selective GPA)	<u>Select Semester (circle) & Year Completed or Currently Enrolled</u>
BIOH 201/202 Anatomy & Physiology I Lecture & Lab**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
BIOH 211/212 Anatomy & Physiology II Lecture & Lab**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
M 121 College Algebra** OR M 140 College Math for Healthcare**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
WRIT 101 College Writing I** OR WRIT 121 Intro to Technical Writing**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
CHMY 121 Intro to General Chemistry** OR AHXR 104 Intro to Radiologic Sciences**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
AHXR 100 Intro to Diagnostic Imaging**	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
AHMS 175 Medical Law & Ethics OR HCI 316 Healthcare Ethics & Regulations	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021

** Indicates courses used in selective GPA - (The higher grade between A&P I and A&P II will be utilized in the GPA)

I understand that all prerequisite courses must be complete by the end of spring 2021 semester, may only be repeated once, and the most recent grade will be the grade utilized in the selection process

I understand that all of the prerequisite courses must be complete with a final grade of C or higher to be considered for the interview phase of the selection process

***ELECTIVE PREREQUISITES – COMPLETE THE FOLLOWING**

<u>COURSE</u>	<u>Select Semester (circle) & Year Completed or Currently Enrolled</u>
AHMS 144 Medical Terminology	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021
CAPP 131 Basic MS Office <small>*See below if you have not taken this course</small>	<input type="checkbox"/> Fall / Spring / Summer – Year _____ OR <input type="checkbox"/> Currently Enrolled SPR 2021

I have not taken CAPP 131 – I have included proof of my computer proficiency – either with a copy of a transcript listing another computer course, or a letter on company letterhead from a current or former employer confirming computer skills utilized on the job

***TRANSCRIPTS – PLEASE READ CAREFULLY AND SELECT ONE**

- I have only attended college courses at Highlands/MT Tech → do not submit any transcripts
- I have attended another college(s) and *if* enrolled in courses Spring 2021 – I am only attending Highlands/MT Tech → All official transfer transcripts have been evaluated by MT Tech enrollment services and appear on my unofficial MT Tech transcript
- I am *currently* attending another college → submit a copy of your current unofficial transcript, upon completion of Spring 2021 semester, submit official transcripts to MT Tech enrollment services and send a copy of spring final grades to tharp@mtech.edu as soon as they are posted

RESUME – (optional)

- Please list any experience working in healthcare/direct patient care:

Position:	Where:	When:

- Please list any licenses or certifications (Examples: CNA, EMT, etc.):

License/Certification:	Current?

- Other work history or previously taken courses you feel are relevant to your application:

