MONTANA TECHNOLOGICAL UNIVERSITY GRADUATE SCHOOL

# Application for Graduate Certificate / Mirco-Credential Certificate

Due to the Graduate School end of semester prior to graduation term. If planning to graduate in the Summer, but walk in the Spring semester, then degree applications are due the start of the Spring semester. If a degree application is submitted late there is no guarantee you will be able to attend the commencement ceremony. View graduation deadlines and paperwork *here*.

| **Student Name (as printed on diploma):** | **Student ID:** |
|---|---|
| | |
| **Telephone:** | **Email:** |
| | |

| **Hometown to be listed on Commencement Program**: |
|---|
| |

| **Permanent Address for Diploma/Certificate Mailing (diplomas take 3-5 months to mail):** | | |
|---|---|---|
| | | |
| **City:** | **State:** | **Zip:** |
| | | |

**Do you plan on attending the ceremony?** ☐ **Yes** ☐ **No**

**Are you a Veteran/Active Duty?** ☐ **Yes** ☐ **No**

*If yes, would you like to be recognized in the commencement program and wear a Montana Tech veteran's sash?*

**Yes** ☐ **No** ☐

**Note:** A student can choose to complete the degree requirements in the catalog under which the student was admitted or any subsequent catalog published while the student is enrolled. Student must complete those requirements within 6 years from the date of first enrollment. To participate in the Commencement Ceremony, a successful defense, publishable paper presentation, or final oral examination must be completed no later than 8 days prior to Commencement. If all degree requirements are not completed by the semester indicated above, an Application for Master of Science Degree/Master of Engineering update must be submitted to the Graduate Office. See Catalog for enrollment requirements.

| | |
|---|---|
| **Certificate Type:** | ☐ **Graduate Certificate** ☐ **Micro-Credential Certificate** |
| **Certificate Option:** | |
| **Catalog Year:** | |
| **Graduation Term:** | ☐ **Summer** ☐ **Fall** ☐ **Spring** **Year** _____ |

**Signatures:**

| | |
|---|---|
| **Student:** | **Date:** |
| **Advisor / Department Head:** | **Date:** |
| **Business Office ($79 fee required):** | **Date:** |
| **Graduate School:** | **Date:** |

**Continued On Next Page**

| **Certificate Courses:** *Indicate coursework for Certificate Requirements below* | | | |
|---|---|---|---|
| **Course # Not CRN** | **Course Title** | **Credits** | **Term Taken** |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| **Transfer Credits:** | | | |
| **Course # Not CRN** | **Course Title** | **Credits** | **Term Taken** |
| | | | |
| | | | |