

GRADUATE PROGRAM

Project Engineering and Management

Please submit to Graduate School when you have completed 21 credits

Student Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Country (if other than United States): _____

Telephone: _____ **E-mail:** _____

Please indicate the term you have either taken or expect to take the required and elective courses:

REQUIRED COURSES

Course #	Title of Course	Term	Credits
MPEM 5010	Entrepreneurship & Economic Feasibility		3
MPEM 5020	Project & Engineering Management		3
MPEM 5030	Legal Issues Related to PE & M		3
MPEM 5040	Financial Management of Technological Enterprises		3
MPEM 5050	Management, Economics, & Accounting		3
MPEM 5060	Advanced Management Seminar		3

ELECTIVES

MPEM 5100	Pollution Prevention		3
MPEM 5110	Energy Conversion		3
MPEM 5120	Application & Design Experiments		3
MPEM 5130	Hazardous Waste Engineering		3
MPEM 5140	Systems Safety & Management		3
MPEM 5150	Information Technology for Managers		3
MPEM 5160	Managerial Communication for Project Managers		3
MPEM 5900	Analysis of US Energy Policies		3
MPEM 5900	Technical Communication for Controversial Proj.		3
Total Credits (30 Required)			

Signature of Student: _____ **Date:** _____

MPEM Program Director _____ **Date:** _____

Note: Signatures indicate approval of coursework and Graduate Advisory Committee (reverse)

IMPORTANT: SUBMIT YOUR APPLICATION FOR DEGREE TO THE GRADUATE STUDIES OFFICE BY THE BEGINNING OF THE TERM YOU EXPECT TO GRADUATE. The form is available online at http://www.mtech.edu/gradschl/Forms/mpem_degree_application.pdf.

Graduate Advisory Committee and Final Presentation

The Committee will comprise the examining body for the student during the final semester at the completion of the course requirements. The Chair should be the Program Director but may, at the student's discretion, be selected from the faculty instructing MPEM courses. At least three members are required. The student is responsible for asking committee members to serve and attaching verification from the committee members to this form, either as an e-mail or written acceptance.

At the beginning of the semester in which all degree requirements will be completed, the student must submit an MPEM Application for Degree to the Graduate Studies Office. At the beginning of the final semester, the student is also responsible for contacting the committee members and asking for exam questions. The answers are then sent to the committee for review. Dr. Kumar Ganesan will compile the responses and provide feedback to the student.

The student will schedule a convenient date to meet with the committee on Tech's campus when the student will give a 40-45 minute capstone presentation (format below). Shelley Reed, the Department administrative assistant, will schedule a room when the presentation date has been determined.

The format for the Power Point (preferred) presentation is as follows:

1. give your bio-profile;
2. discuss your reasons for being in the program and how you have benefited;
3. summarize the answers for the exam questions;
4. give comments and input regarding ways to improve the MPEM program.

Do not return this form until it is complete. Failure to submit the form as required (completion of 21 credits) may cause a "hold" to be placed on your student account and prevent further registration until the form is received by the Graduate Office.

Chair: _____

Member: _____

Member: _____

If, for some reason, the committee must be revised, please send a list of the revised members to the Graduate Office at least one month prior to the final examination.

SEND COMPLETED FORM TO ADDRESS BELOW

Graduate School
Montana Tech
1300 West Park St
Butte MT 59701

Graduate Office Official Use Only

Course Plan reviewed: By: _____ Date: _____

Data Entry Completed: By: _____ Date: _____