

## APPLICATION FOR GRADUATE ADMISSION

Please complete application electronically or by typing or printing clearly in pen, using black ink. All application materials must be mailed to Graduate School Office; Montana Tech; 1300 West Park St.; Butte, MT 59701 USA.

**EFFECTIVE TERM:**     **Spring**     **Summer**     **Fall**    **Year:**

**PROGRAM:** [All are Master's programs, except where indicated] Please check boxes to indicate program(s) of interest.  
**A-** Thesis option; **B-** Non-thesis option; **C-** Certificate Program \* **GRE NOT Required**

<p><b><u>Master's Programs On-Campus:</u></b> <i>Check appropriate program box and circle either option A or B</i></p>	
<input type="checkbox"/> Electrical Engineering (A, B) <input type="checkbox"/> Environmental Engineering (A, B) <input type="checkbox"/> General Engineering with options (A, B) <input type="checkbox"/> Civil <input type="checkbox"/> Mechanical <input type="checkbox"/> Industrial Hygiene-On Campus (A, B) <input type="checkbox"/> Interdisciplinary Master's Program (A, B) <input type="checkbox"/> Materials Science and Engineering (A, B) <input type="checkbox"/> Metallurgy/Mineral Processing with options (A, B) <input type="checkbox"/> Metallurgical <input type="checkbox"/> Mineral Processing <input type="checkbox"/> Mining Engineering * (A, B) <input type="checkbox"/> Petroleum Engineering * (A, B) <input type="checkbox"/> Technical Communications (A, B)	<input type="checkbox"/> Geoscience with options in (A, B) <input type="checkbox"/> Geochemistry <input type="checkbox"/> Geology <input type="checkbox"/> Geological Engineering <input type="checkbox"/> Geophysical Engineering <input type="checkbox"/> Hydrogeology <input type="checkbox"/> Hydrogeological Engineering
<p><b><u>Graduate Certificate Programs</u></b></p> <input type="checkbox"/> Restoration Graduate Certificate * (C) <input type="checkbox"/> Computational Science Graduate Certificate (C)	
<p><b><u>Ph.D. Program On-Campus</u></b></p> <input type="checkbox"/> Materials Science Ph.D. (A)	
<p>[Collaborating Institutions: Montana State University &amp; University of Montana]</p>	
<p style="text-align: right;"><b><u>Master's Programs Online</u></b></p> <input type="checkbox"/> Healthcare Informatics Graduate Certificate (C) <input type="checkbox"/> Industrial Hygiene - Professional Track * (B) <input type="checkbox"/> Project Engineering Management * (B) <input type="checkbox"/> Technical Communication Online (A, B)	

**PRIORITY DEADLINES:**    *US Applicants – For Fall semester (April 1\*), Spring semester (Oct 1), Summer semester (Jan 1)*  
*International Applicants – For Fall semester (March 1\*), Spring semester (July 1), Summer semester (Dec 1)*  
**All Petroleum Engineering and Geoscience applicants – Fall semester application deadline is March 1<sup>st</sup>**

### NAME AND CONTACT INFORMATION

Legal Name (Last, First):

Previous Names (if any):

Birthdate:

Social Security #

Email:

Phone number

Social Security # is not required, but it helps us distinguish between applicants with similar names.

Permanent Address  
Street

Mailing Address  
Street

Phone

Phone

Country of citizenship:

Country of Birth:

Email Address:

**If not a US citizen, are you a US permanent resident?**

**Green Card #**

Yes  No

*If you are not a US citizen, but have permanent residency, you must provide a copy of the front and back of your green card.*

**If you are a US citizen or permanent resident, are you a Montana Resident?**

Yes  No

You must complete the Residency Section on the last page of this application.

## ACADEMIC HISTORY

Please list all colleges/universities attended. Official transcripts must be sent **directly** to Montana Tech Graduate School Office or provided in an envelope sealed by the University's Registrar's office. **Transcripts from foreign universities not in Canada, the UK, New Zealand or Australia, must be evaluated course-by-course by a qualified service, such as [www.ece.org](http://www.ece.org) or [www.wes.org](http://www.wes.org), and sent directly to Montana Tech by that firm.** These firms require official transcripts to be sent directly from the university. If more space is needed, attach a separate page

College or University Name	City/State/Country	Dates Attended		Major(s)	GPA	Degree Received
		From	To			

Have you previously attended Montana Tech?  Yes  No Dates: to

Did you attend college during the past year?  Yes  No Institution:

**GRE - GRADUATE RECORD EXAMINATION** Some programs require GRE scores (see program section of application). Official scores for the General Test must be sent to Montana Tech Graduate School Office (Montana Tech's School Code is 4487). See [www.ets.org/gre](http://www.ets.org/gre) for testing sites and sample questions.

GRE General Test Scores: Verbal: Quantitative: Writing: Test Date

**ENGLISH PROFICIENCY** Applicants who are not US citizens or have not attended university in the USA, Canada, New Zealand, Australia, or UK must take the TOEFL or IELTS to demonstrate English proficiency. Montana Tech requires a TOEFL iBT score of 78 or above or an IELTS score of 6.5 or above. MPEM program requires a TOEFL score of 80 or IELTS score of 7.0. You must have IELTS or TOEFL send your score directly to Montana Tech.

English Proficiency Score: Test type  TOEFL  IELTS Test Date:

## REFERENCES

Please list the names, affiliations, email addresses, and positions of three persons (not relatives) you are asking for references. They should be qualified to give information concerning your potential for success in graduate school, your academic and professional ability, and your character. Examples are professors in your major field, technical supervisors, or department deans. Your references may provide letters or use Montana Tech's reference form. Reference Forms and/or letters should be returned to *Graduate School, Montana Tech, 1300 West Park St, Butte, MT 59701 (USA)*

Reference Name	Email address	Affiliation	Position

**Required Safety & Security Questions**

- Yes  No Have you ever been convicted of a felony (please include instances of deferred sentencing)?
- Yes  No Have you ever been subjected to court-ordered confinement for threatening or causing physical or emotional injury to persons or property?
- Yes  No Have you ever been disciplined, suspended from, or placed on probation at any educational institution for non-academic reasons? [If yes, attach explanation.]
- Yes  No Have you ever been required to register as a sexual or violent offender?

**SIGNATURE AND CERTIFICATION (REQUIRED)**

Yes  No *I hereby certify that to the best of my knowledge, the foregoing and following information provided by me is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application is approved, I agree to abide by the present and future rules and regulations, both academic and nonacademic, and the scholastic standards of Montana Tech, its colleges, schools, departments and institutes, including but not limited to those rules, regulations and standards stated in both the undergraduate and graduate catalogs. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.*

Date:

Applicant's Complete Legal Signature

Montana Tech does not discriminate in admission, or the provision of services, nor employment policies on the basis of race, gender, national origin or ancestry, marital status, creed, religion, color, political ideas, sexual preference, age, or physical or mental disability.

If you have a disability that should be brought to the attention of Montana Tech, please submit a confidential request for accommodation to the Graduate School Office, Enrollment Services Office, or Dean of Students. Documentation of disability may be required. No qualified individual with a disability will be by reason of such disability excluded from participation in or be denied benefits for the services, program, or activities of a public entity or be subject to discrimination by such entity. Applicants who need an alternate version of this application may request it from either of the above noted offices. All requests regarding disability will be confidential and will not be used as a factor in granting or denying admission.

## APPLICATION CHECK LIST

- Completed and signed application form, including residency, international & statistical information, below
- Official transcripts from all post-secondary institutions attended, sent DIRECTLY from that institution, or in an envelope sealed by that institution
- For most institutions attended outside the USA, an official course-by-course evaluation of the transcript by WES or ECE
- Your typed personal/professional statement outlining your academic and professional goals and how they relate to your chosen field of study
- Three letters of reference, sent directly from each of the references. Alternatively, the reference may provide the letter to you in a sealed envelope, with the reference's signature over the seal
- Non-refundable application fee of \$50, paid by check or money order, and accompanying this application.
- Additional program-specific materials, as required:  
(see <http://www.mtech.edu/academics/gradschool/apply/apply-us-requirements.htm>)
- TOEFL or IELTS scores of English proficiency, if required
- Graduate Record Examination (GRE) scores, if required by the program
- For green-card holders or other resident aliens, provide a copy of both sides of your residency card
- For international students, a Statement of Financial Support must be completed by you, your sponsor and bank officials. [http://www.mtech.edu/academics/gradschool/Forms/international\\_statement\\_financial\\_support.pdf](http://www.mtech.edu/academics/gradschool/Forms/international_statement_financial_support.pdf)

## SUPPLEMENTARY APPLICATION INFORMATION FOR INTERNATIONAL GRADUATE STUDENTS

This section must be completed by applicants who are **NOT** US citizens or resident aliens.

1. Are you currently in the United States?  Yes  No
2. If YES, what is your immigration status (visa type)?  F-1  F-2  J-1  J-2
3. If you have an active I-20, where is it held?
4. Have you completed or are you in the process of completing any undergraduate or graduate degree at a university or college in the United States?  Yes  No

If YES, you do not need to provide TOEFL or IELTS scores to demonstrate English proficiency.

5. Please provide the names and relationships of dependents who are in the USA with you or would accompany you to the United States.

Name	Relationship	Date of Birth	Country of Citizenship

## RESIDENCY INFORMATION (for US Citizens and Permanent Residents Only)

6. Are you claiming Montana residency for fee purposes?  Yes  No
7. If the answer to #1 is YES, please indicate whether or not the following statements describe you:
- a) I am a member of the armed forces of the United States assigned to active duty in Montana.  
 Yes  No
- b) I am the spouse of a member of the armed forces of the United States assigned to active duty in Montana.  
 Yes  No
- c) I permanently reside in Montana and am employed full-time in a permanent job in Montana and the primary purpose for my coming to Montana was not the education of myself, my spouse, or my dependent children.  
 Yes  No
- d) I am the spouse of an individual who permanently resides in Montana and am employed full-time in a permanent job in Montana and the primary purpose for my coming to Montana was not the education of myself, my spouse, or my dependent children.  
 Yes  No
8. Please complete A–H below:
- A. Of what state are you a resident? Date residency began:
- B. How long have you been a resident of that state? Years:          Months:
- C. Did you file a state income tax return last year?  Yes  No In what state?  
 Tax residency status:  Full-year resident?  Part-year resident?
- D. In what state are you registered to vote? Date registered:
- E. What state issued your driver’s license? Date issued:
- F. In what state is your vehicle registered? Date registered:
- G. Employment status:  Full time  Part time  Retired  Seasonal  Unemployed  
 Employer: Start Date:  
 Address: City/State Zip:  
 Spouse’s employment status?  Full time  Part time  Retired  Seasonal  Unemployed  
 Employer: Start Date:  
 Address: City/State Zip:
9. Have you served in the armed services?  Yes  No Dates of Active Duty:          to  
 City and State from which you entered the service:          ,
6. Please complete the table below with information about yourself for the past two years:

Dates (Mo/Yr) From To		Place of Residence	Employment	Schools Attended

## STATISTICAL INFORMATION

**This information will be separated from your application and used for statistical purposes.**

Male    Female

Are you a US veteran?    Yes    No

Are you a US Citizen, Permanent Resident, or other category of Resident Alien?    Yes    No

If the answer to the previous question is yes, please designate your ethnicity and indicate your race(s):

Are you Hispanic or Latino?    Yes    No

Regardless of your answer to the previous question, please indicate one or more races from the list below:

- American Indian or Alaska Native  
Please specify primary Tribal affiliation:  
Please indicate reservation, if applicable:
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White