

MONTANA

TECHNOLOGICAL UNIVERSITY

STAFF SENATE

Meeting Held: April 3, 2024/ 9:00 AM to 11:00 AM Mill Building, Chancellor's Room 201

Next Meeting: May 1, 2024/ 9:00 AM to 11:00 AM Mill Building, Chancellor's Room 201

Attendees

President: Jenna Snow ☒ **Vice President:** Ginnie LaMere ☒ **Treasurer:** Marcia Lubick ☒

Secretary: Casandra Welsh ☒

Senators: EX Katie Bigbee ☐ Kyle Cravatis ☒ Ice Demus ☒ Kat Fitzgerald-McCormick ☒
Mike Haldane ☒ Ryan Hessler ☒ EX Debbie Luft ☐

Agenda

New Business

1. Resignation- Sierra Hancock
2. Presentation from Michele Hardy on accreditation
Team of evaluators for Tuesday April 15th. Will double check but Staff Senate needs 2 reps. The schedule was dictated providing no flexibility. Staff Forum will not be available via zoom. Please see **Events** for further details. The evaluation report occurs every seven years to determine areas of strength and improvement for the campus. The evaluators are interested in hearing from employees that are not Supervisors and students. This is not a place to unload any personal qualms.
3. **Budget Report:** Marcia
 - State Fund- \$750.78
 - Chancellor's Fund- \$1,450.58
 - Staff Senate Fund/Foundation \$8674.77
4. **Communications/Marketing**
 - Update from ASMT/Faculty Senate/Staff Senate/Chancellor meeting:
 - Mdays/Sign-ups: dodgeball sign-ups due 4/15/24
Volunteers will receive a free t-shirt
 - Pool/HPER
Discussion of multi-purpose room
Jenna recommended a community clean up day at the HPER
 - Staff Satisfaction survey
Professional development type questions
5. **Pam Hogart Staff Senate Fund (PHSSF):**
 - SINGO- 4/12/24 6pm at the KC
 - Review Agenda
Wear your Staff Senate shirt (recommended) or MTech t-shirt
2 50/50 ticket opportunities
Gift basket from Olive Pit \$25.00

Print SINGO cards
 Dabbers are ordered
 Need gift basket for DJ crew
 Mike-thumb drive and Jenna will assist with QR codes to ensure they work

- Donations
Les has donations
- Prizes
Jenna and Ginnie will work on obtaining prizes
- 3 applications for PHSSF

6. Events

- Staff Forum
 - The staff forum will be held on Tuesday, April 16 from 11:00 am to 11:45 am in the Copper Lounge. Staff forums are intended for current employees who are not faculty and not in upper leadership positions with supervisory authority over a number of other attending staff.
- Mentor with a Senator- 2 new staff: Facilities and IT Department
Six-month recognition: 1
- Pat on the Back- 2 new POBs
36 names in award drawings for 2024
4/1 will be the start for 2025 POB drawing entrees
- Pam Hogart Memorial fundraiser 4/12/24 6pm KC
- Staff/Faculty Awards 4/23/24 3:00-5:00 PM
 - Awards committee update- need to review nominations
Discussed providing nomination certificates anonymously to receive more.
The reduction in nominations might have something to do with suspected favoritism in departments discouraging folks to nominate
- Staff Appreciation event: June - Discuss at a later time
 - Extra Sprinkles ice cream truck
- Professional Development opportunity: Thursday, April 4th at 11:30 a.m. in the Copper Lounge

7. Senate Governance:

- Nominations and elections of new staff senate members
Missed deadline. Discussed moving to Fall since the inception of new members seems to be more successful.
- Follow-up Business from the Regroup Session-Focus during the summer when everything is shut down
 - Food Survey
 - New options in the campus store

8. Ask the Senate: Zero

9. **Staff Recognition:**

10. **Report Outs:**

- Leadership Team- Accreditation update
- Professional Development- Held tomorrow TBD
- Chancellor check-in- Multi-Purpose Room/Staff Satisfaction Survey
- Faculty Senate Updates- working on faculty/staff satisfaction survey
- ASMT Updates- Discussion of multipurpose room, M Days
- MUSSA Updates- Debbie is working on submitting our nominations for the Regents award
- Others-

11. **Round Table**

Casandra will be attending the annual MFPE conference

12. **Next Meeting:**

Feedback- Survey

Interested in staying on Staff Senate make sure to let Marcia know

Nominate folks for Staff Senate

Action Items

20 jumping jacks daily!!