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Meeting Held: March 6, 2024/ 9:00 AM to 11:00 AM Mill Building, Chancellor's Room 201

Next Meeting: April 3, 2024/ 9:00 AM to 11:00 AM Mill Building, Chancellor's Room 201

### Attendees

**President:** Jenna Snow  **Vice President:** Ginnie LaMere  **Treasurer:** Marcia Lubick

**Secretary:** Casandra Welsh

**Senators:** (EX)Katie Bigbee  Kyle Cravatis  Ice Demus  (EX)Kat Fitzgerald-McCormick   
(EX)Mike Haldane  (EX)Ryan Hessler  Sierra Hancock  Debbie Luft

### Agenda

#### New Business

1. Resignation- Hanah Stewart
2. Budget Report
  - State Fund- \$757.08
  - Chancellor's Fund- \$1,650.58
  - Staff Senate Fund/Foundation- \$11,169.77
3. Communications/Marketing
  - Update from ASMT/Faculty Senate/Staff Senate/Chancellor meeting:
    - MDays/Sign ups- 4/20-4/27  
Staff Senate Participation is highly encouraged by Chancellor Cook and is asking for ½ hour of your time. You'll receive a t-shirt.
4. Pam Hogart Staff Senate Fund (PHSSF):
  - SINGO- 4/12/24 6PM at the KC
    - Review agenda-  
Jenna's email- \*Get Copy\* Jerry added logo  
Printing is fairly affordable. Will have 200 pks and 200 extra sheets for SINGO cards. Need gift baskets for DJ Crew  
Businesses to purchase gift cards from (focus primarily uptown)?  
-Marley Painting Fundraisers up to 40 people per Ginnie
    - 2 Applications for PHSSF  
Heather Lingle- Course on assisting students with anxiety  
Kat Fitzgerald-McKormick- self paced 60-day course on grant writing

## 5. Events

- Advancing Tech Forums- SS has been urgently asked by Chancellor Cook to attend the Forums in person and wear our shirts
- Thank you all that attended the Lunch and Learn  
Next Lunch and Learn (L&L) will change up the venue-get food first and then attend the L & L.
  - Thoughts/comments/suggestions? Sound was mentioned as being the only issue with the previous L&L.
- Mentor w/a Senator (Monthly)- 5 new employees to welcome  
10 six-month employees (Marcia might reach out of assistance)
- Pat on the Back- 6 new POBs
- St. Patrick's Day parade 3/17/24 at 11 AM meet if you would like to walk with Montana Tech. Parade starts at noon.
- Pam Hogart Memorial Fundraiser 4/12/24 at the Knights of Columbus 6 PM
- Staff/Faculty Awards 4/23/24- Received 1 for Above & Beyond and 3 for Outstanding Staff
- Awards Committee update- Marcia will get posters ordered
- Staff Senate Appreciation Day- June TBD
  - Extra Sprinkles Ice Cream for Everyone!!!
- Professional Development opportunity: Thursday, March 7<sup>th</sup> at 11:30 AM in the Copper Lounge

## 6. Senate Governance:

- Follow-up Business from the Regroup Session
- Food Survey? Pushing grab and go at the sub- need non-refutable feed-back through a survey to verify a significant need
- New options at campus store-Mike's follow-up with meal plans. How many purchased the meal plan since it has the use it or lose it component

## 7. Ask the Senate: Nothing

## 8. Staff Recognition

## 9. Report Outs:

- Leadership Team-Accreditation 4/15 to 4/17-SS representation answer questions. Jason Grimmis Director of Crisis and Emergency Management presented. Enrollment graduation numbers are up
- Professional Development- Thursday
- Chancellor check-in reported on MDays
- Faculty Senate- Updates turnover statistics and lab safety
- ASMT Updates -Food Pantry- hiring a student manager, researching multipurpose fee structure and new counselor

- MUSSA Updates- BOR Award of Excellence submissions due 4/15. SS will use last years Above and Beyond nominations to submit to MUSSA. MUSSA members agreed to move forward with a generic Workplace Bullying Policy to present to the BOR. Also, will present U of M's Equal Pay resolution for living wages
- Budget Committee- Atmosphere was upbeat discussed the 2025 budget and operating budget regarding strategic increase and performance review.

### Round Table

Jenna mentioned payroll taxes and the 2024 tax bracket was changed along with the new W-4 forms have created a combined effect on taxes owed. Less state tax is being deducted and more people are having to pay the state. Jenna highly encourages everyone to speak to a financial advisor regarding any 2024 tax filing issues.

IRS.gov has a tax calculator to assist you with determining your tax liability. Also, she informed everyone that you can update your W-4 anytime and to keep in mind that some folks are under the old version of W-4 form (grandfather-clause) depending on long you've been in your current position. Encourages everyone to check their paystubs for accuracy. Spread the word!!

### Next Meeting: