

**Staff Senate Meeting Minutes**  
**Tuesday, August 25th, 2020**  
**9am – 10:00am**

**Attendees:**

- |                  |                       |                      |
|------------------|-----------------------|----------------------|
| _X_Denise Herman | _X_Kinsley Rafish     | _X_Kathy Stevens     |
| _X_Marcia Lubick | _X_Sean Ryan          | ___Angela Stillwagon |
| _X_Debbie Luft   | ___Tristan Sewell     | _X_Kramer Ungaretti  |
| ___Peggy McCoy   | _X_Trisha Southergill | _X_Casey Vanatta     |

**Minutes Approval:** August 11th, 2020 minutes

Next meeting: Thursday, September 10<sup>th</sup>; ASMT president attending to introduce herself and update us on ASMT plans

**1. Budget Report:** [Peggy, Marcia](#)

Staff Senate Budget Report	Business Account	Chancellor's Fund
<b>Beginning Balance:</b>	<b>\$1,100.00</b>	<b>\$1000.00</b>
10 \$5 Digger Cards for Pats on the Back		(\$50.00)
Supplies	(\$98.43)	
<b>Sub-Total</b>	<b>\$1001.57</b>	<b>\$950.00</b>
<b>Encumbered</b>		
<b>FYE Total</b>	<b>\$1001.57</b>	<b>\$950.00</b>

**2. Communications/Marketing:** [Angela, Sean](#)

- a. The website is missing only group photo
  - i. Tentative date for new senate photos 9/22 (after all the shirts have arrived)

**3. Events Committee:** [Kinsley, Tristan, Kathy, Kramer](#)

- a. A full update will be available at next meeting after the committee meets
- b. New brand should be available 1<sup>st</sup> week of September
- c. Proposed selling \$20 raffle tickets as fundraiser
- d. Proposed event: Slingo
  - i. Song bingo
  - ii. Maybe at Slainte
  - iii. Might work via Zoom
  - iv. Proposed \$5 per card

**4. MUSSA:** [Casey, Peggy](#)

- a. Next Meeting August 27<sup>th</sup>

**5. New Employee:** [Tristan, Debbie, Trisha](#)

- a. Any new employees: Tabled until Tristan returns

**6. Newsletter Committee: - Angela, Denise, Trisha**

- a. Draft will be sent to all senators for review
- b. Would like to send out on Friday
- c. Angela was going to find out scholarship recipient
- d. If Kathy is able to get the link today for Marcia Goetting's upcoming three webinars, include in newsletter

**7. Senate Governance: Marcia, Debbie, Peggy**

- a. Campus survey breakdown is in the works
- b. Staff Senate shirts
  - i. Order polo for those who do not have/have wrong fit
  - ii. Possibly order t-shirts for casual events for everyone
    - 1. Kinsley will present ideas/designs at next meeting
- c. Shared Governance:
  - i. ASMT President Katelynn Sutton will meet with Staff Senate at 9:00, Thursday September 10<sup>th</sup>
  - ii. VCAF Search Committee:
    - 1. Reviewed applicants
    - 2. Will have zoom meet and greets with 5
    - 3. Will decide who to invite to campus

**8. Scholarship: Kinsley, Casey, Angela**

- a. Scholarship application will go live 10/15-12/15 for a Spring applicant
- b. Sign up as Ambassador and promote Scholarship fundraising
- c. Raffle ticket revenue before the end of Day One fundraising will be match?

**9. Staff Development: Trisha, Kathy, Denise**

- a. Lunch & Learn Options:
  - i. Marcia Goetting to kick off sessions
  - ii. Set schedule, twice each month
  - iii. MSU extension
  - iv. Speaker gifts for presenters
  - v. Would like to do a Qualtrics survey after each session
  - vi. Proposed Topics for professional development/personal development

**10. Staff Recognition: Marcia, Kramer, Sean**

- a. Pat on the Back certificates given for Haylee and Dennis, but they did not get Digger cards. Marcia will give them cards now.
- b. New Pat on the Back: Layne Sessions

**Round Table:**

- New Mobile App:
  - replace MyMtech
  - include student wellness, mental health
  - include lab finder to show location, what software, and number of occupants for the nearest lab
- Building security will evolve to card swipe entry
- Chancellor wants to create an advisory group that will be filled with individuals not part of current campus community: alum, business owners, etc.
- Numerous freshmen are trying to print in library without putting money on Digger Card.

**Next Meeting:** Thursday, September 10, 2020 at 9 a.m.