

Staff Senate Meeting Minutes
Tuesday, June 2, 2020
Zoom Meeting
9:00am – 10:00am

Present: Casey Vanatta, Kathy Stevens, Debbie Luft, Kinsley Rafish, Peggy McCoy, Denise Herman, Tristan Sewell, Angela Stillwagon, and Marcia Lubick Interim President/Secretary.

Absent: Kathy Stevens

Minutes: May 19, 2020 minutes were approved as submitted.

New Business:

Subcommittee Reports:

Staff Survey: (Marcia, Peggy)

Dr. Cook sent out a survey about Montana Tech's branding and messaging on our website this morning.

Faculty Senate is sending out a survey about the plans preparing for the fall semester if we wanted to ask staff as well. Staff Senate members agreed we might be overloading people with surveys. It was suggested that we consider coordinating with Faculty Senate for a single survey to be distributed to campus.

The satisfaction survey has received 31 responses so far. The Survey Subcommittee will collect the results and interpret them for submission to Chancellor Cook with the Faculty Senate survey results.

Ask the Senate: (Marcia, Casey).

How do we get more Staff involved with the Chancellors committees and searches on campus? They are always Faculty heavy.

We will revisit this question after the survey results have been compiled

New Employee: (Tristan, Marcia, Kinsley)

Tristan will put together the list of supplies needed for the next year so we can get them approved and ordered before June 15th.

Pat on the Back: (Marcia, Casey, Kinsley)

Mark Taylor – retiring – will get the certificate to Mark this week
Haylei Allen – I asked Mary to tell me Haylei's schedule.
Cal Snow – IT
Pam Diedrich

Lunch and Learn Update: (Kathy, Debbie, Denise, Niki)

Nothing to report at this time

Scholarship: (Casey, Angela, Kinsley)

Scholarship Fundraiser: The Covid-19 restrictions have stopped any planning. We may be able to plan something late summer or early fall.

Funding for Staff Senate programs – no report.

Budget Report: (Peggy, Marcia)

No expenditures since the last report our balance is unchanged at \$603.07. Peggy checked and the additional \$1000.00 was not put into the regular account.

Beginning Balance:	\$1,100.00	7/31/2019
Dinning Services	(\$337.50)	Sept. 17 Lunch and Learn
MSU Extension	(\$47.43)	Sept. 17 L&L Speakers Mileage
Universal Athletics	(\$112.00)	Staff Senate Shirts for new Senators
Remaining Balance:	\$603.07	1/21/2020

Events Committee: (Peggy, Kathy, Marcia, Kinsley)

No events planned.

Shared Governance: (Kathy, Debbie, Tristan)

Vice Chancellor of Admin and Finance Search: Two candiates will be interviewing on campus next week

Staff Recognition Committee: (Peggy, Casey, Kathy, Denise)

no report

Election Committee: (Marcia, Peggy, Tristan)

Nominations are closed

Committee will meet 6/8 to review nominations for new members.

Amanda Redfern, Admissions Representative
Sarie Nicholls, Admissions Representative
Kramer Ungaretti, Cash Accountant
Trisha Southergill, Grant Support and E-thesis manager
Sean Ryan, Assistant HPER Director

Marcia emailed each of us immediately after the meeting to confirm individual interest in continuing to serve as a senator.

Bylaws Review: (Marcia, Debbie, Angela)

Nothing new to report

MUSSA: (Marcia, Peggy)

Next meeting is Thursday, 6/4/2020

Newsletter Committee: - (Denise, Peggy, Angela)

Next issue will be distributed in August.

Suggestions for topics will be discussed at the next meeting

Round table updates

The Lead team is working on some professional development ideas for later this summer and fall for both faculty and staff.

Meeting Adjourned.

Next Meetings:

Tuesday, June 16, 2020 at 9:00 a.m.

This will be an in person meeting. Marcia will schedule room and send invite.

Respectfully submitted,
Denise Herman