

**Staff Senate Meeting Minutes**  
**Tuesday, April 2, 2019**  
**Mt. Con Room, Student Union Building**  
**9:00 a.m. – 10:00 a.m.**

**Present,** Peggy McCoy, Niki Wilcox, Kathy Stevens, Denise Herman, Frances Holmes, Casey Vanatta, and Marcia Lubick

**Absent:** Marilyn Patrick, Debbie Luft, Scott Forthofer,

**Minutes:** Minutes of the March 19 approved as written.

**New Business:**

Chancellor Candidate Sandy Stash will meet with staff Friday, April 5, 9:45-10:45am in the Poor Conference Room of the URC. The Community wide forum with Ms. Stash will be held in the Poor Conference Room at 4:00pm. Peggy will send out a campus invite to all staff.

If you use the online form, submission of your Pros and Cons is not confidential. If you want to submit your Pros and Cons confidentially print a paper form and send it to Brett Tessman. Your input must be worded as Pros and Cons. Opinions are not being accepted.

**Chancellor Search** – Peggy receive a formal apology to all staff from Chad Okrusch for attending and speaking at the staff meeting with Chancellor Candidate Paul Jagodzinski. He later realized that he may have discouraged staff from speaking up about issues important to them.

**Subcommittee reports:**

- **Ask the Senate** (Casey, Frances, Peggy M.) – No new questions.
- **Pat on the Back** (Frances, Casey, Marcia, Nick) – Frances and Marcia will get the Pat on the Back certificates delivered. .
- **New Employee Packets** (Frances, Marcia, Peggy M., Nick) – Peggy will run a new list and check on the chocolate and mug inventory. We need to review the Pat on the Back Criteria.
- **Luncheon Learn Update:** (Niki, Debbie)
  - **Luncheon Learn – June – Advanced Directives – Power of Attorney - Wills** – Niki and Kathy will figure out if we will use the recording form Solid Finance Series or if we will bring in a guest speaker.

**Scholarship:** (Casey, Marilyn, Peggy M.) Nothing new.

- **Financial Report:** (Peggy M., Marilyn) Peggy M. –Staff Senate account balance is **\$922.50**. The balance remaining in the Chancellor’s contribution after paying for the March Luncheon Learn is **\$392.50**.
- **Shared Governance:** (Scott, Kathy, Peggy M., Debbie) – It appears that some of the recommendations that came down from the Program Prioritization Committee are being put into moratorium - see the Faculty Senate minutes on their website.
- **Elections:** (Marcia, Peggy M.) – Staff Senate will review Staff Senate applications the first regular meeting of June. We need to locate the application that we used in the past. It will be emailed out soon. New Senate members will begin in July. According to our By Laws we should have at least 7 and not more than 15 members. We could accept as many as 5 new members this year. Applications will be returned to Marcia and Peggy.
- **Officers:** Peggy will be stepping down as Staff Senate President.

- **By Laws Review:** (Frances, Peggy M., Marilyn) – By Laws need to be renewed and updated by Staff Senate. Frances is our By Laws Expert. We will review By Laws when she is at the meeting.
- **MUSSA:** (Peggy M., Scott) – We reviewed the Strategic Plan Tracking Spreadsheet. Peggy will fill it out and send it around for comment.
- **Staff Recognition Committee – Sub-committee meeting:** (Peggy M., Casey, Kathy, Denise) Tabled until the new Chancellor begins.
- **Events for Spring:** Let Susan Anderson know if you will be able to help out with this year's Techxpo. Peggy and Denise have signed up to help.
- **Clean-up the M:** We lack support from Department Heads and Supervisors so we have low participation from all but one or two departments. We will try one more year and see if we can increase participation. We discussed having a sign-in sheet and rewarding those who participate with an invitation only BBQ at the end of the summer. We need to provide bottles of water to our volunteers as well as the trash bags and gloves. We will discuss participation incentives at our next meeting.
- **Staff Senate Shirts:** We need to order shirts for Debbie and Denise.
- **Service Awards:** The awards ceremony is April 16 from 5-7 in the HPER. 25 - 5 year, 14 - 10 year, 9 – 15 year, 5 – 20 year, 5 – 25 year, 3 – 30 year and 2- 35 year awards will be presented. Victoria has recommended that pins and pen sets be ordered before Chancellor Blackletter leaves campus.
- **Summer Newsletter** (Niki & Denise)
  - Department Highlights:
  - Pat on the Back –
  - Chancellor's Report – tentative
  - Events Calendar in the Newsletter
  - Article on Food Services Buffett Policy – Peggy will write an article about this policy for the Summer newsletter.

**Next meetings:**

**April 16, 2019 at 9:00a.m., Regular Meeting - Mt Con Room of the Student Union Building**

**Respectfully submitted,  
Marcia Lubick  
Secretary**