

Staff Senate Meeting Minutes
Tuesday, May 8, 2018
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Scott Forthofer, Ronda Coguill, Peggy McCoy, Peggy Delaney, Marcia Lubick, Joyce O’Neill and Casey Vanatta

Absent: Nick Bowsher, Kathy Stevens, Niki Wilcox, Marilyn Patrick and Frances Holmes

- Minutes of April 24, 2018, were read and approved with addition of Peggy McCoy explaining that she will get the number of staff from Human Resources for the gift giving and need for discussion of how and when to distribute
- Senate Updates- Joyce announced that she will be leaving the end of June
- Nominations open for open seats on the Senate - four seats need to be filled and Jason Parish applied and Peggy sent the application link to Debbie Luft. The SS election will be held on June 12th
- Subcommittee reports:
 - Ask the Senate (Casey, Frances) – no news
 - Pat on the Back (Frances, Angela) – no news
 - Luncheon Learning Update – Peggy M will contact Rita Spear for June LL
 - New Employee (Frances, Ronda) – included in newsletter. Packet/mug status – no new employees
 - Scholarship Committee – no change
 - Financial Report (Peggy M) – no change
- Newsletter:

Summer Newsletter – June 10 is the deadline for articles and it will be published on June 22nd. A volunteer Corner will be added

 - Ask the Senate – Campus break-ins article (Joyce) , Part 2 Staff Tuitions done by Peggy D
 - Pat on the Back
 - New Employee (Frances, Ronda) – Sam Hedrick of Dining Services
 - Department Highlights – Peggy M will write about Enrollment Services and Commencement
- Budget and Program Prioritization meeting Peggy M reported that the group is tabling faculty focus and focusing on nonacademic department for the summer. Questions for the department are imagining 1 less person in the department and a decrease or increase of 5% and 10%.
- MUSSA Meeting – Peggy M will attend a conference call on May 17, 2018 and Board of Regents
- Volunteer Service Awards for April 2019 Staff Recognition – Casey had developed a way to track volunteer hours and Ronda will chair a meeting on June 1st.
- Activities for summer
 - Staff Recognition
 - i. Peggy M to get number of staff from MR
 - ii. What How and Where

- Round table/Updates Peggy D said the WIRE committee work will continue for another year to work on program prioritization and strategic planning. Peggy D will call Adopt a Street about adopting the M. Kids College now involves training and background checks. SS will have a Neighborhood Watch subcommittee of Scott F, Peggy D and Ronda to look at signs about neighborhood watch, installing cameras and lighting. A recommendation to spend down the money in May instead of waiting until June was made. Casey had not heard back from UAS and 5518 said that they need a quantity to make water bottles and lunch bags work. The shirts were too expensive to consider. Suggested an email survey to confirm expenditures before next meeting.
- Next meeting is scheduled for June 12th.

Respectfully submitted,
Joyce O'Neill