

**Staff Senate Agenda**  
**Friday, July 8, 2016**  
**Mountain Con Room, Student Union Building**  
**9:00 – 10:00 a.m.**

- 1) Minutes of previous meeting
- 2) Senate development plan – Progress Reports
- 3) Constitution and Bylaws revisions
- 4) Senate elections – Discuss process
- 5) Senate Policies and Procedures
- 6) Luncheon Lecture Series
- 7) Adopt a Street-update
- 8) Budget-update
- 9) Summer Edition Newsletter
- 10) MUSSA update- Mobile Veterans' Van
- 11) Round table

**Staff Senate Meeting**  
**Friday, July 8, 2016**  
**Mountain Con Room, Student Union Building**  
**9:00 – 10:00 am**

**Present:** Peggy Delaney, Carmen Nelson, Kathy Stevens, Scott Forthofer, Peggy McCoy, Ronda Coquill, Taryn Quayle

**Absent:** Dan Stirling, Joyce O’Neill, Casey Vanatta, Melissa Kump, Frances Holmes, Amanda Shroyer, Angela Stillwagon, Dan Stirling

Peggy D. welcomed new senator, Ronda Coquill to the Senate.

Agenda Items:

- 1) Minutes from the previous three meetings were read but, because there was not a quorum, they were not approved. Peggy D. will send the minutes to all senators and ask for electronic approval.
- 2) Constitution and Bylaws: – Peggy D. compared the existing Constitution language with the proposed language. Changes were suggested. Peggy D. will make changes and post revised version on Moodle site for senator review and ask each senator to approve electronically.
- 3) Brochure update – Peggy D. will follow up with Lisa Sullivan about the new brochure.
- 4) Budget – Peggy D met with Maggie Peterson about the proposed budget. Maggie made several suggestions, including recognizing employees for 3, 5, and 10 years of service, inviting retiree to remain connected with the campus and recruit them as volunteers, and possibly work with them in developing a mentoring pool. The requested budget was \$3,500. Peggy will summarize the planning items discussed with Maggie and forward them to all senators for discussion. She will also follow up with Maggie later in the month about budget approval.
- 5) Adopt a Street Update – First clean-up session was held on Thursday, July 7<sup>th</sup>. 13 people helped, including Don and Vicki Blacketter. The next clean-up date is scheduled for Thursday, August 4 from 10-11 a.m. Volunteers will meet behind the Natural Resources Building. Bags and gloves will again be provided.
- 6) Mobile Vet Center – Joyce O’Neill, in cooperation with Janet Friesz and Don Beatty, scheduled the Mobile Veterans Van for an onsite Montana Tech visit in conjunction with the scheduled Veterans Orientation. The van will be on campus on August 23 from 4 to 5 p.m.
- 7) Other – Staff Senate will send a condolence card to Maggie Peterson in honor of her sister, Ronda and find out where memorials can be made.

8) The next meeting will be held on Friday, July 22 at 9 a.m.

Respectfully submitted,  
Peggy Delaney,  
President