

Faculty Senate Minutes

10/27/2023

1-2 p.m.

SUB 113 AB

Senators in attendance: S Risser, M Egloff, S Juskiewicz, M Haynes, A Traut, C Young, C Faight, D Autenrieth, B Hill, L Buckley, A Mitra, C Gammons, S Rosenthal, R LaDoucer,

- I. Welcome and minutes - The meeting was called to order and a motion was made to approve the minutes from the prior meeting on 10/10/23. The motion was seconded and passed without discussion. The full faculty meeting minutes were not available to approve.

**Action Items**

**Informational Items**

- II. Mansfield (UM) Library Cancellations that will affect Montana Tech Campus was discussed. We are about to lose access to Wiley Direct, Science Direct, Taylor and Francis, and others, due to cost cutting measures and increases in what UM is charged for databases. Department reps were asked to take this back to their departments.

**Discussion Items**

- III. Proposal to restore e-mail privileges (all\_faculty, all\_staff) to department heads and administrative associates was discussed. The removal of privileges has caused a reduction in communications on campus, for example announcements related to TechXpo. A motion was made to recommend this to the administration, and that motion was seconded. A comment was made that all faculty should have the privilege. A request was made to amend the proposal to include all faculty, but that amendment was not accepted. The proposal passed without further discussion. The vote was unanimous in favor of the motion.
- IV. Draft of the Montana Technological University Formulation and Issuance of University Policies. How we are assuring policies and procedures are up-to-date and easily accessible? This came about because our prior (PNW) accreditation found that this process could be improved. Chief of Staff Jodie DeLay presented. We presently don't have a process to create, store, review, update, etc., all of our policies. A request was made for Senators to review the proposed policy on policies and provide feedback/input. Help will also be needed to create the policy index and volunteers were sought. A comment was made that the revisions cycles should not all fall on the same date. They won't, the proposal has specified 1/3 of policies are reviewed every year so that all policies are reviewed every three years. A comment was made that a person on the executive team was the responsible party of each policy, and that could create a problem for policies that impact academics that require faculty representation and shared governance. That is addressed in the methods of the proposed policy. A question was asked, is this being built from scratch? Yes, it is. A question was asked who is in charge of the platform of these policies. It would be the Chief of Staff. A question was asked about skipped numbers in the index. They match the board of regents policies. A comment was made that some changes to policy will impact other policies.

- V. Faculty meeting follow-up was discussed. A request had been made to make full faculty meetings available on zoom. That couldn't happen for the last meeting, but we should think about whether we want to have it available for future meetings. A request was made for Kat McCormick to come again and discuss the Canvas transition when more information is available.
- VI. For the Good of the Order – no new items were raised
- VII. A motion was made and the meeting adjourned at 1:49PM