

Faculty Senate Minutes
11/13/2018
SUB 113 AB

Attendance:

Scott Risser, Charie Faught, Stella Cappocia, Miriam Young, Vicki Petritz, Diane Wolfgram, Peter Lucon, Tony Patrick, Ron White, Jackie Timmer, Rita Spear, Chad Okrusch, Dan Autenrieth, Matt Donnelly, Kishor Shresta, Ted McDermott (guest reporter), Atish Mitra, Karen Wesenberg-Ward, Ulana Holtz, Katherine Zodrow, Carrie Vath, Courtney Young

I Welcome and Minutes

<https://www.mtech.edu/facultystaff/facultysenate/minutes/2018/Faculty-Senate-Minutest-11-2-2018.pdf>

Motion to approve and seconded as recorded. Motion passes.

Action Items

II. Advising Center Proposal-

See attachments from last meeting. Chair is looking to have an action on the proposal for professional advising model.

Comment that if academic department is in the loop for majors, with help for those not in the major, would be in favor.

Comment of department against the proposal, as it is considered part of a faculty member's responsibility. Response regarding being able to assess advising if stick with faculty model, with return comment that another software tool may be difficult, but that faculty member needs to be held accountable.

Another comment that department is not favorable to the proposal and that we do not have data to see what problem needs to be addressed. For example, we need to know if these are first or second year students, or at risk students (as they are admitted). Some students who are not calculus ready may be considered "at risk". Would like to see information from other institutions about advising model being able to pay for itself. Comment to see if we should we have higher enrollment standards. Should have data before making a decision. Also need to have a more formulated and detailed proposal, including the budget. Also a concern of a turnover of staff, such as enrollment services may be the issue. Response that a much more detailed proposal is being developed. An assessment of advising has been created. Information has been shared at a dean's council in an earlier time. Have data on freshman, but not as much on sophomores and above.

Another department was strongly supportive. Some out of high school are fairly routine, with no strong feeling. However, the upper class transfers may need more faculty and advising help within the department. Faculty should focus on teaching, research, and service (with advising as part of service).

Comment that ABET Accreditation expect that faculty are involved in advising students within the program.

Another comment regarding freshman engineering and success rates as part of the data and review. Response that the freshman engineering has an advisor. Recommend to have a professional advisor for CLSPS to start, with freshman, sophomore and at risk partnered with a faculty mentor. Opportunity to collaborate with freshman engineering to see if can leverage.

If just CLSPS, how many students? Response that CLSPS numbers would include Nursing, and would like to have a universal approach.

Comment that department is opposed, already part of faculty requirement and department head should hold faculty accountable. Does require a steep learning curve, but believe do a good job and should not change.

Question regarding if this position were included, would departments be able to opt out? Response that model is successful, but that faculty engagement has been proven successful. Okay with faculty advising model, but needs to be assessed, addressed, and held accountable. The three different methods are not working. Middle achieving students feel that their issues are not addressed (not just registration), may also include weekly check-ins to help students. Requires a large commitment. Advising the right way with at risk students is 1-2 hour commitment per student. Is this the best use of faculty time?

Comment regarding sending e-mails and registering. How are students getting registered without faculty- should be part of a hand-off with registration. The communication should start at the beginning of the process. When hear that students don't know faculty, may be part of the communication break-down. Response that student paperwork receive information on who their advisor is- communication should be happening both ways. With faculty advisors, a central advising can register.

Response that if we do not decide for professional registration, will need to have a model that includes faculty over the summer to register and communicate with students.

Comment that disparate expectations about advising. Since faculty have different numbers of advisees, have a different level of time that can spend. Since we have teaching, service, and research, how does advising fit into the requirements. Department had mixed feelings if load was heavy. Response that current model is not successful, so looking for a change (may be professional model).

Comment that some in department do not support due to financial requirement. Another in the department does support, as witnessed problems with certain students. Perhaps professional advisors would be able to help, since students are not showing up. Another aspect is if a student is not interested in the major, would be helpful to have someone help to advise.

Comment about the budget and that the proposal is not going to work this soon to budget constraints. Tech is currently fighting over other issues with the budget. Part of the problem that we accept any student. If we increase our standards, then we may be able to resolve the problems. Response that if calculus the admission standard, not all majors have the same standard. If we do have a higher standard, may have much fewer students. Comment that other schools like Colorado School of Mines are successful with this method.

Comment that hire or transfer one or two to start the professional advisor. Constantly retraining and re-education enrollment services about programs. Turn around for this position may be the same thing, would need to retrain. Response that enrollment services are not advisors, as they are at a different level (entry level for enrollment services). Current person advising has been here four years.

Comment that enrollment services and professional advisor, then sent to faculty advisor. Extra work with nothing done with enrollment services and professional advisor.

Comment that the forty day grades has become the deciding point of when to drop, with no incentive on staying in the class. Has the forty day grades become the decision to drop. Do students know where to go to complete the task.

Comment that department strongly approves, as long as faculty advisor is still part of the process. Response that can include the previous assessments and the detailed proposal to review. Numbers do not include graduate students at this time, but should be considered.

Motion to table to requesting additional information including budget and seconded. Motion passes.

III. Committee updates:

a. Campus Committee Assessments-

E-mails sent to campus committees based on last year's report. Approximately forty committees asked. Questions included objectives of the committee, how often does the committee meet, and are you an "orphan committee. So far about half have responded to the e-mail request. Looking to have other half respond. Several committees no longer meet. Some faculty use committees that don't meet as part of service. Should be able to report next time.

b. Budget Committee

Committee comprised of administrators and those who have day to day financial responsibilities. First meeting sent to faculty senate officers, with first sheet identifying cost savings from this year to deal with approximately \$1million budget shortfall, and found approximately \$450,000 to meet shortfall.

The next meeting was to find the remainder of the shortfall. In the documents (see attached) that we have about 9.5 million available, with about \$5 million available in a number of unknown accounts. Message from administrators that administrators that we are not in financial exigency or emergency.

Comment that faculty losing positions consider it a budget emergency, with response that faculty will be losing positions in low performing departments.

Comment that faculty losing jobs are in underperforming departments (as opposed to under-performing faculty).

Comment that faculty should shift to a department that is performing. Response that would be unsustainable to dip into funds.

Comment that faculty to staff ratio is a financial amount, with potential cuts of about 15 faculty.

Question regarding if the \$600,000 projection the low side of the budget cycle or not? Response that the projection is on the low side, but longitudinal data not provided.

Comment that we have to have a 5% reserve contingency fund. Not sure how much of the available money is part of the contingency fund.

Comment that narrative of PP has shifted. Last December it started with budget talks, but that PP was to be done regardless. The past few PPC meetings have been about PPC being linked to budget, so budget meeting talks seems like a contradictory message. If PP not a budget issue, then shouldn't the process not be expedited in order to do the best job (per industry standards).

Response that budget meetings did highlight that some accounts and overall budget picture not known before.

Question regarding hiring a forensic accounting or way to have an external review? It does exist.

Comment that now that PP tied to budget and faculty to student ratio. Some under-performing departments may lose more than others. Another concern is chancellor making decisions without any long term plan.

Comment that another driving force is being a special focus university. It has always been about the budget, as enrollment is down with faculty hires up.

Comment that also includes IDCs as part of the budget, with concern that may be taken away (has been done in the past). Comment that can take away IDCs (in other organizations, IDCs go to the institution).

Comment that survey of how IDCs are distributed, with wide way of how it is distributed in other institutions. Clause in government contracts often state that IDCs should be part of research.

Comment that ability to “sweep” IDCs is within the purview of the chancellor.

Comment that the item is informational, should be sending back to departments to determine what, if anything, would we want to do.

Research advisory committee met, with the idea of distribution of IDCs is possible to revisit. Any policy change goes through research advisory committee.

Comment regarding “Blackboard using fee”- is that the same as the “distance using fee”.

Comment that getting IDCs as a thank you for doing research- salaries not competitive, IDCs being returned is an incentive to do research.

Comment that some accounts not been used for years, which may not be an effective way to use resources.

Future reports with future meetings.

Discussion Items

IV. Workload

There has been a push by non-union faculty members that feel that there is an inequality in workload in number of students and assigned credits. The only non-union large university is MSU, who are working on a workload policy through faculty senate (may still be in progress). Does not apply to union members. Not an easy process that requires research and data gathering, but may be able to address concerns.

Data could be pulled for teaching loads. Comment that department members in a particular department is aware of what the workload for each. More difficult for labs, clinicals, and graduate work. Comment that should take back to department to determine where we should head. Potential to have a group (union, faculty, management) to speak about this issue.

V. Comments for Regents- Board of Regents meeting this week Thursday. Given time to talk with BOR to address our concerns. Any issues that we should address.

VI. Other

Budget Book Page #	Item	Savings (Cost)
1	Gammon late start	\$9,000
1	Crooker salary savings	\$3,680
1	JJ Adams salary savings	\$50,000
3	Gonshak Busch Professor	\$3,000
3	Hobbs salary savings	\$57,517
4	Add Asano salary	-\$48,000
4	Chamblin salary adjustment	-\$1,500
5	Net Noel and Sutton salary	\$7,000
6	Hunter salary savings	\$50,580
6	Kishor salary	-\$1,000
7	Donnelly not on sabbatical	-\$27,552
9	Autenreith salary	-\$1,000
11	Conley late start	\$12,500
11	Elakovich	-\$2,000
11	McDonough 1/3 salary	\$16,500
12	Hoskins salary savings - half year	\$31,000
13	South Campus Merit	\$2,500
13	Foundation Faculty Salary Supplements	-\$168,600
17	Gjeltema salary savings	\$11,500
17	Cote salary savings - half year	\$23,000
17	Library Database Subscription	\$22,000
18	VCDUR travel	\$10,000
18	VCDUR Discretionary	\$20,000
18	Campaign Readiness	\$32,000
19	Joyce O'Neil salary savings	\$3,000
19	Bracco salary savings	\$34,788
19	Stillwagon salary increase	-\$3,300
19	Enrollment/Recruiting Student Budget	\$6,944
20	DAA Recharge	\$14,776
22	Vice Chancellor reduction	\$15,000
22	Budget/Payroll reduction	\$8,000
22	HR budget reduction	\$10,000
22	Mary Lou Jones salary savings	\$12,000
23	Chancellor PT	\$4,400
23	Chancellor Operating	\$20,000
23	PR & Other	\$2,600
23	Wire Stipends	\$1,000
24	Doug Evans late start	\$10,000
25	Vacant custodian savings	\$7,421
25	Custodian	\$11,960
25	Maintenance Engineer	\$24,637
25	SSC O&M	\$80,000
25	Grounds Keeper	\$22,860
26	Telecommunications	\$84,000
	Benefits on Salary Savings	\$52,000
	Chancellor Search	-\$90,000

Net = \$444,211

Beginning Balance	\$444,211
CLSPS PT	-\$100,000
Highlands PT	-\$60,000
SME PT	-\$50,000
Resotre URP	-\$14,000
Student Clubs	-\$20,000
Research Match	<u>-\$15,000</u>
	\$185,211
Recruiting	<u>-\$14,405</u>
	\$170,806

Restore operating budgets to "one cut ago" levels?
 \$\$ for "remodel" of vacant space after SSC is populated?
 Additional Source for these projects: Plant funds?

533000	Continuing Ed/Conference & Workshops	Ending Balance FY 18
533091	WBB Sport Camp	867
533007	SUB Rent Overhead	5,907
533005	Volleyball Camp	8,663
533015	Scuba Diving	403
533031	Kids' College	1,729
533020	HSS - C.E.	6,432
533072	College Fair	299
533043	Math	2,944
533045	Football Camp	13,898
533112	Safe Space Purse Auction	108
533106	Extended Learning Institute (xli)	2,150
533010	Nursing Career Fair	5
533081	39th EGGE	656
533032	Highlands Misc. Workshops	1,702
533113	MT GEMS	4,853
533047	Photo Classes	50
533108	Create Math Summer Camp	14
533092	CERT Training	1
533109	What a Blast!	8,124
533111	Mining and Mineral Symposium	8
533A19	Treas State 8 Man FB Clinic	514
533008	Counseling/Programming	17,051
533024	Extended Studies Program	4,469
533088	SUB Events	1,995
533004	Upward Bound Special	1,988
533099	Foundations of Eng & Science Prog	(66)
533037	Campus-To-Community Speakers Prog	8,716
533030	Highlands Welding	205
533021	Business - C.E.	3,165
533120	Nursing Conference	(5,120)
533038	Gear Up Summer Olympics	607
5330A4	Ruby Valley UB	1
533022	Engineering Science - C.E.	9,129
533118	Champ Camp	2,785
533082	Underground Mine Tour	232
533012	Hydrology Summer Field Camp	1,376
5330HR	Continuing Education Payroll Pool	(14,170)
533102	Tech Xpo	(6,454)
533087	NBC Summit	1,700
533098	CFWEP-Camps, Workshops & Services	507
533086	Alumni Events	586
533095	Highlands Home Improvement	468
533115	Civil/Construction Student Activity	2,165
533096	English Language Institute	3,597
533009	Girl's Sport Camp	(629)
533048	Minrl Process Plant Sim & Opt	3,244
533026	MWTP - Private	112,413
533014	Geology 421	6,246
533001	Basketball School - Men	28,440
533016	Science and Engineering Fair	4,206

Montana T:103
Cost Center: 3003
Fiscal Year: 2011
Updated: 5/30/11

533083	Historical Preservation	410
	NAFSA Conference	205
	Continuing Ed - Other	45,431
	Other Workshops and Conferences	8,189
533051	Career Fair	110,352
533114	Biology C.E.	8,640
533094	Montana DEQ Air Diffusion Modeling	341
533084	ASEE Workshop	1
533067	Blackboard Help Desk	663,470
533019	HPER - C.E.	18,436
533073	PTC Productions	(3,168) *
533046	CISCO Regional Academy	491
533029	Highlands College Nursing	463
533105	Math Refresher Workshop	(263)
533110	Grad Seminar Luncheon	907
	TOTAL Continuing Ed/Conference & Workshops	1,108,420

538000	General Designated/Reserves	Ending Balance FY 18
538700	Workers Comp - UM	27,801
538250	Professional Technical Comm Dept	(88)
538700	Workers Comp Rebate	72,088
538100	State Work Study	12,930
538760	Reserve Revolving Account	1,740,885
538764	MBMG Reserve Revolving Acct	288,229
538800	Veteran's Upward Bound	3,865
538800	STIP	15,017
538250	Healthcare Informatics Dept	382
538500	Outreach Support	3,776
538750	Retirement Costs Revolving Account	683,586
538500	Montana Tech Research Cntr Camp	440
538770	Scholarship Reserve - Policy 901.13	1,007,607
538710	Safety Smart Rebate	13,360
538763	Reserve - Veterans Success	1,266
538800	VA ED Fee	3,053
538850	Salmon Lake Lodge Gift	256,654
538200	Wellness	22,053
538762	Reserve - Dual Enrollment	33
538755	MBMG Retirement Costs Revolving	298,214
538761	Reserve - Tuning Conference	3,684
	Total General Designatd	4,454,834

536000	IDC Accounts	Ending Balance FY 18
536001	Met IDCR	7,667
536002	Env. Eng. IDC	(143)
536003	Coop Ed IDC	28,338
536005	Bus IDC	1,547
536006	Bureau IDC	283,349
536007	Statistics IDC Account	3,627
536008	Geophysics IDCR	514
536009	General Engineering IDCR	3,333
536010	Mining & Mineral IDC	1,099
536012	IDC Reimbursement	451,483
536014	Camp IDC	(3,722)
536016	Institute for Educational Opportun	(3,655)
536017	Chemistry IDCR	12,178
536019	Biology IDC	14,731
536020	Library IDC	(180)
536024	Computer Science IDC	4,308
536032	Highlands College IDC	186
536036	Liberal Studies IDCR	(2,238)
536047	Geological Engineering IDC	4,925
536048	Petroleum Engineering IDC	26,602
536049	Safety, Health & Industrial Hygiene	3,129
536050	College of Engineering IDC	15,378
536051	College/Letters, Sciences & PS IDC	36,445
536073	IDC Account - Abdo	1,643
536074	IDC Account - Duaime	33,462
536079	IDC Account - McDonald	26,181
536080	IDC Account - Metesh	16,221
536084	IDC Account - Reiten	7,555
536086	IDC Account - Stickney	9,782
536087	IDC Account - Meredith	18,932
5360HR	F&A Payroll Pool	(125,057)
536101	Trudnowski IDC Account	44,856
536108	Civil Eng. IDC Account	2,327
536121	M. Apple / IDC	439
536126	Pedulla IDC Account	6,201
536136	URP IDC Account	79,169
536137	M MacLaughlin IDC Account	1,862
536142	C. Gammons IDC	4,683
536143	P. Conrad IDC	4,134
536144	C. Young IDC	14,214
536145	Twidwell IDC	717
536146	Spear, T. IDC	1,599
536147	R. Jensen IDC	1,326
536148	Speece IDC	2,066
536149	VC Research IDC	20,697

536150	J Gunderson IDC	5,622
536151	G Icopini IDC	13,094
536155	Battle L. IDC Account	(175)
536156	DOE/EPSCoR Pet. Dept Match	4,556
536168	Scott Risser IDC Account	728
536170	Electrical Engineering IDC Account	74,622
536174	Braun IDC Account	1,756
536175	Schahczenski IDC Account	743
536176	Hart IDC Account	1,449
536177	Parker IDC Account	253
536178	Delaney IDC Account	3,713
536181	Aspevig IDC Account	1,622
536184	Good IDC Account	600
536186	Shirk IDC Account	1,600
536188	H. Smith-Risser IDC Account	199
536190	C. Danielson IDC Account	279
536191	Sudhakar IDC Account	2,470
536194	Larry Smith IDC Account	283
536195	Environmental Health & Safety	(8,546)
536196	Donnelly IDC Account	21,217
536197	HCI IDC Account	2,634
536199	Michalek IDC Account	1,293
536200	G. Shaw IDC Account	1,469
536201	J. Getty IDC Account	1,215
536202	K. Hailer IDC Account	2,471
536207	Hobbs IDC Account	787
536209	Charie Faught IDC Account	768
536210	Downey IDC Account	(1,100)
536211	Timmer IDC Account	16,932
536212	Graduate Program Development	277,217
536213	Revenaugh IDC Account	1,283
536216	Kuenzi IDC Account	1,179
536217	Douglass IDC Account	1,218
536218	Buckley IDC Account	17
536219	Skinner IDC Account	12,410
536224	Cameron, Doug IDC Account	275
536225	Hawthorne IDC Account	300
536226	Masters IDC Account	2,833
536227	Van Dyne IDC Account	369
536228	Restoration Ecologist IDC	26,597
536231	Capoccia IDC Account	3,386
536232	Zhou IDC Account	3,833
536233	Nursing Dept. IDC Account	9,772
536234	B. Hill IDC Account	947
536239	Choudhury IDC Account	2,285
536240	Gleason IDC Account	2,253
536244	Nagisetty IDC Account	370

536246	Rosenthal IDC Account	
536249	Wyss, G. IDC Account	751
536250	Coguill IDC Account	300
536251	Amtmann, J. IDC Account	3,132
536252	Lovell IDC Account	300
536254	Spear, R. IDC Account	640
536255	Chandler IDC Account	300
536256	Cox, Alysia IDC Account	586
536258	Roos IDC Account	253
536260	Vath IDC Account	1,924
536261	Autenrieth IDC Account	2,868
536267	English, A. IDC Account	300
536268	Kuzara IDC Account	6,515
536269	Wold IDC Account	1,021
536270	LaFave IDC Account	2,003
536271	MatSci PhD IDC Account	14,368
536272	Birkenbuel FY 18 Seed Grant	4,950
536273	Shresta FY 18 Seed Grant	1,292
536274	Yakovlev FY 18 Seed Grant	4,687
536275	Zodrow FY 18 Seed Grant	6,400
536277	Zodrow IDC Account	4,095
536278	Spath IDC Account	711
536279	P. Curtiss IDC Account	300
536280	Graff IDC Account	3,732
536281	Draper IDC Account	619
536282	Das IDC Account	150
536283	Das IDC Account	602
536283	Hoffman IDC Account	238
536284	Prieto IDC Account	798
536285	White, R. IDC Account	4,546
536287	Curtiss FY 19 Seed Grant	(3,327)
536288	Graff FY 19 Seed Grant	(4,313)
536289	Jiang FY 19 Seed Grant	(126)
536290	Prieto FY 19 Seed Grant	(2,159)
536291	Thomson FY 19 Seed Grant	(1,682)
536293	Pal IDC account	1,899
536294	Engineers w/o Borders	5,000
536295	Prieto IDC Account	300
	Total IDC Accounts	1,624,980

535000	Sales & Service	Ending Balance FY 18
535C11	Figueira Special Account	11,454
535114	Campus Rec Building	78,693
535109	Bureau Drilling	48,730
535C06	Office of Surface Mining	135
535115	Biology-Algae	154
535C03	Bureau Rental	(2,257)
5350HR	Sales & Services Payroll Pool	(54,405)
535133	High Performance Computer	36,226
535C02	Library Special Grants	7,590
535138	Suicide Prevention	115
535103	Met. Analytical Lab	447
535C16	GWIP Repair & Maintenance	92,897
535119	Mining Engineering Equip Rent	19,015
535111	Recycle	3,763
535C22	Core Samples/MT Env. Trust	25,000
535116	Physical Facility Rebate	86,390
535139	Verizon Lease	26,000
535101	Welding Machinery Lab - Highlands	229
535C17	Petroleum Sales & Service	2,065
535C04	GW Assessment Rental	401
535108	Bureau Analytical Lab	564,184
535104	Chem. Analytical Lab	1,010
535102	Env. Eng. Analytical Lab	2,041
535C18	CAMP Equipment Repair	4,997
535C09	Water Sampling	16,670
535129	Bureau Mineral Museum	102,873
535C21	MBMG Billings Building	100,552
535106	Auto Mechanics - Highlands	2,135
535C08	Billings Rental	20,015
535117	Drafting/Civil	40
535112	Biology Analytical Lab	8
535135	Mineral Research Center Rentals	196,004
535137	Outdoor Recreation	320
535134	Choir Sales and Service	4,996
535C12	MBMG Billing Rental	1,326
535113	Secretarial - COT	199
535130	Health Care Informatics	41,225
535121	Geophysical Eng-Computer Support	612
535C15	GWIP Truck Rental	18,330
535136	Pearson Vue Testing	33,022
535132	Athletic Uniform Replacements	2,280
535C14	NSF Contributions - SS	6,226
535C01	Computer Rental	145,146
535120	Geophysical Eng	2,538
535C05	Tobacco Root Geological Society	1,330
535105	General Engineering	1,522
535127	Athletics	5,303
535126	CAMP Research Center	(74,509)
535C20	Geoprobe Repair & Maintenance	(8)
	Total Sales & Service	1,583,029

537000	Sales & Service	Ending Fund Balance FY 18
537500	Computer Center Services	253,504
537400	CDO	112,158
537100	Geophysics Eng. Field Vehicles	(471)
537700	WEB Management	30,771
537700	Technology Fee Budget	195,011
5370HR	Campus S&S Payroll Pool	(95,765)
537200	Postage	7,386
537300	Plant Service Shop	60,649
537100	Motor Pool	145,691
537600	Telecommunications Budget	30,994
537300	Physical Plant Central Supplies	19,133
537300	Security	68,095
537500	Network Services	158,997
537500	Computer Center Repair and Maint.	11,746
	Total Sales & Service	997,897