

Grant Mitman, as acting chair, called the meeting to order.

Senate members in attendance: Leland, Solko, Mitman, J. Metesh, Todd, A. Stierle, MacLaughlin, James, Melvin. Absent: Brower.

Others in attendance: F. Gilmore, Handley.

The approved minutes have been posted in the Faculty Senate folder.

Mitman and Solko provided reports on the Chancellor's Cabinet and Chancellor's Advisory Committees, respectively, via e-mail.

The Library staff is doing a survey. They hope to have a good response and will turn the results over to the Library Strategic Planning Committee. The Committee hope to be done with their plan by December. The survey is available on the Library's Web site.

The publication, "Grades and Grading Practices: Results of the 1992 AACRAO Survey," has been ordered at a cost of \$18.00. The survey included usage of a straight A - F system, a +/- system, and a decimal system. A decision will be made upon review of the report whether the Senate wishes to present the issue of a grading system to the general faculty.

Membership of the committee to review student teaching evaluation was discussed. It was suggested that the committee include

- 1 ASMT senator (Mitman will make contact)
- 1 COT student (Leland will make contact)
- 1 student at large (Mitman will make contact)
- 1 (minimum) from the Instructional Improvement Committee
- interested members of the Faculty Senate -- Mitman, A. Stierle, MacLaughlin, James, Melvin
- AVC or a representative of the position (Mitman will make contact)

It was noted that in developing evaluation tools such as this that speed, budget, and equity/fairness are issues. A goal needs to be stated and communicated to faculty, and that goal needs to be measured by the instrument. Questions should not be arbitrary and should be geared toward improving the course. In order to spend the necessary time on the review and revision, it was felt that the current instrument would be used for this academic year with the revision to be put into place and used starting Fall of 2004. It was noted that the bubbles for students to fill in are not aligned with questions and invalidates the instrument. Recent proofs of the printed forms are still misaligned. Mitman said he would bring this to AVC Patton's attention. Names of members of the committee will be presented at the next Faculty Senate meeting. The first meeting date of the committee will also be determined.

The Senate asked the Chancellor what he wants of the Senate with regard to his performance evaluation. He said he wants the Senate to review the evaluation and share their perceptions of the comments and issues and make suggestions as to why those perceptions exist and what he can do to change those perceptions. He said he did not have a preference as to the format in which such information is to be delivered. Some Senate members felt that the feedback should come in face-to-face, open discussion. Others felt that a collective summary of comments could be composed. It was felt that the results of the survey done by the Senate last year could be reviewed and included in the collective summary.

Some preliminary discussion took place about issues in the evaluation. Some conversation was had about the confidentiality of teacher evaluations vs.. "nonconfidentiality" of administrator evaluations. Extended discussion took place about the lack of communication and sharing of things as they are being formulated as well as the situation with the lab directors. It was suggested that all meeting notes or minutes be share with the campus either by posting in the public folders or by e-mail to the campus.

It was brought to the Senate's attention that the women's basketball team is making a trip to Cedar City on the weekend that falls in the middle of the fall finals week. The game is pre-season, non-tournament, non-conference game. It was noted that faculty would not schedule a field trip during finals week and that the athletic sector of campus should not put students in such a precarious position. As a remedy for this situation and any future ones it was suggested that the game in Cedar City be cancelled and that no intercollegiate activities be scheduled during the first three weeks of December when students are working to wind up the semester. Question was raised as to whether the Faculty Senate is the appropriate forum to approach for resolution. Chancellor Gilmore said he could visit with Bob Green, who coordinates athletic scheduling.

Because several Senate members had class, the meeting was adjourned without covering items 6 and 7 on the meeting agenda. These items will become part of the agenda for the next meeting.

Respectfully submitted,

Denise E. Solko
Secretary