

Faculty Senate Agenda
4/5/2018
2 p.m.– 4:00 p.m.
Chancellor's Lounge (Mill 201)

- I. Welcome and Minutes
 - a. Draft Minutes found here: <http://www.mtech.edu/about/facultysenate/minutes/index.htm>

Action Items

- II. Faculty Satisfaction Survey
 - a. Changes
 - b. Preview:
https://montanatech.co1.qualtrics.com/jfe/preview/SV_bef2cYsUIXqrZgF?Q_SurveyVersionID=current&Q_CHL=preview
 - c. Deployment
 - d. Dissemination
- III. CRC Recommendations
- IV. GERC Recommendations

Informational Items

- V. Committee updates:
 - a. Program Prioritization Committee
 - b. WIRE
 - c. Student Evaluations Sub-Committee
 - d. Teaching Community Leadership Team
 - e. Research Mentors

Discussion Items

- VI. Topics for full Faculty Meeting Spring 18
 - a. Amend Bylaws to subtract General Engineering seat and add seats for Civil Engineering and Mechanical Engineering
- VII. Other Items

II. 2017 faculty satisfaction survey:

Faculty Senate Survey 2017 - Copy

Start of Block: Welcome

Q48 Dear Montana Tech and MBMG Faculty, The Montana Tech Faculty Senate is once again conducting a Faculty Opinion & Satisfaction Survey. This survey will be open through Friday May 12th. If the Faculty Senate is to serve as the voice of all Faculty, we must understand what's working well and what needs improvement. Every voice matters and every opinion counts. Best, Your Faculty Senate Officers

End of Block: Welcome

Start of Block: Chancellor

Q4
Please answer the following questions regarding the Chancellor of Montana Tech (Donald Blacketter):

Q52 The Chancellor is the chief executive officer of the Institution and of the Montana Bureau of Mines and Geology, a department of Montana Tech. The Chancellor reports to the President of The University of Montana for the internal administration of the Institution. Subject to the supervision of the President, the Chancellor shall (1) have the immediate direction, management, and control of the respective units, including instruction, practical affairs, and scientific investigation; (2) be the chief administrative officer of the general faculty and of the special faculties of the departments or colleges and the executive head of the unit in all its departments; and (3) have the duties of one of the professorships as long as the interests of the unit requires it.

Q2 In what areas has Chancellor Blacketter excelled in the last year? Please check all that apply:

- Communication (1), External Relations (2), Leadership (3), Management (4), Planning (5), University Finance (6), Values (7), Student-Focused (8)
-

Q3 In what areas should Chancellor Blacketter improve based on his performance in this last year? Check all that apply:

- Communication (1), External Relations (2), Leadership (3), Management (4), Planning (5), University Finance (6), Values (7), Student-Focused (8)
-

Q1 What grade would you assign for Chancellor Blacketter for the last year?

- A (1), B (2), C (3), D (4), F (5)
-

Q63 Grade Comments: _____

Q53 Dr. Blacketter should be retained as Chancellor by the President of the University of Montana.

- Yes (1) No (2)

End of Block: Chancellor

Start of Block: Provost/Vice Chancellor for Academic Affairs

Q12 Please answer the following questions regarding the Provost/Vice Chancellor for Academic Affairs of Montana Tech (Douglas Abbott):

Q54 The Provost and Vice Chancellor for Academic Affairs (Provost) serves as the Chief Academic Officer for Montana Tech. The Provost reports directly to the Chancellor and acts in the capacity of Chief Executive Officer of the institution in the absence of the Chancellor. The Provost's duties include (but are not limited to): Academic Leadership, Institutional Integrity, Accreditation (both regional and degree-specific), Curriculum, Campus representative to external constituencies, Management of the campus degree portfolio, Budget Planning and Fiscal Management, Staffing, Student Affairs, and Faculty Development/Personnel. The Provost works with the Chancellor, Vice Chancellors, Deans, and the faculty/staff to carry out the mission of Montana Tech.

Q13 In what areas has the Provost/Vice Chancellor for Academic Affairs (P/VCAA) excelled in the last year? Please check all that apply:

- Academic Management (1), Academic Planning (2), Budgeting (3), External Relations (4), Faculty Development (5), Institutional Integrity (6), Leadership (7), Communication (8), Student-Focused (9)
-

Q14 In what areas should the P/VCAA improve based on his performance in this last year? Check all that apply:

- Academic Management (1), Academic Planning (2), Budgeting (3), External Relations (4), Faculty Development (5), Institutional Integrity (6), Leadership (7), Communication (8), Student-Focused (9)
-

Q15 What grade would you assign the P/VCAA for the last year?

- A (1), B (2), C (3), D (4), F (5)
-

Q64 Grade Comments:

Q55 Dr. Abbott should be retained as Provost and Vice Chancellor for Academic Affairs by the Chancellor.

- Yes (1) No (2)

End of Block: Provost/Vice Chancellor for Academic Affairs

Start of Block: Vice Chancellor for Research / Dean of the Graduate School

Q16

Please answer the following questions regarding the Vice Chancellor for Research/Dean of the Graduate School for Montana Tech (Beverly Hartline):

Q56 The Vice Chancellor of Research and Dean of the Graduate School sets a climate that enables excellence and growth in research and creative scholarship and serves as the chief academic officer for graduate education. The Vice Chancellor also oversees institution-level Centers of Excellence, including the Center for Advanced Materials Processing (CAMP).

Q17

In what areas has the Vice Chancellor for Research/Dean of the Graduate School (VCR/DGS) excelled in the last year? Please check all that apply:

- CAMP Oversight (1), Grant/Funding Assistance (2), Grant/Funding Promotion (3), Graduate Education (4), Research Leadership (5), Communication (6), Student-Focused (7)
-

Q18 In what areas should the VCR/DGS improve based on her performance in this last year? Check all that apply:

- CAMP Oversight (1), Grant/Funding Assistance (2), Grant/Funding Promotion (3), Graduate Education (4), Research Leadership (5), Communication (6), Student-Focused (7)
-

Q19 What grade would you assign the VCR/DGS for the last year?

- A (1), B (2), C (3), D (4), F (5)
-

Q65 Grade Comments:

Q57 Dr. Hartline should be retained as Vice Chancellor of Research and Dean of the Graduate School by the Chancellor.

- Yes (5), No (6)

End of Block: Vice Chancellor for Research / Dean of the Graduate School

Start of Block: Vice Chancellor for Development and University Relations; President, Montana Tech Foundation

Q20

Please answer the following questions regarding the Vice Chancellor for Development and University Relations/President, Montana Tech Foundation (Joe McClafferty):

Q58 The Vice Chancellor of Development and University Relations/President of the Montana Tech Foundation (VCDUR) serves as head of the campus' fundraising arm. In addition, s/he leads the offices of Alumni Affairs and Public Relations. S/he works closely with Montana Tech's Chancellor, the Montana Tech Foundation Board, alumni, and other university constituencies, functioning as the campus chief advancement officer to raise private financial support for the campus, while marketing the university to generate interest in and raise the profile of its programs, faculty and students.

Q21

In what areas has the Vice Chancellor for Development and University Relations/President, Montana Tech Foundation (VCDUR/PMTF) excelled in the last year? Please check all that apply:

- Alumni Affairs Leadership (1), Campus Fundraising (2), Public Relations Leadership (4), Communication (5), Student-Focused (6)
-

Q22 In what areas should the VCDUR/PMTF improve based on his performance in this last year? Check all that apply:

- Alumni Affairs Leadership (1), Campus Fundraising (2), Public Relations Leadership (4), Communication (5), Student-Focused (6)
-

Q23 What grade would you assign the VCDUR/PMTF for the last year?

- A (1), B (2), C (3), D (4), F (5)
-

Q66 Grade Comments:

Q59 Mr. McClafferty should be retained as Vice Chancellor of Development and University Relations/President of the Montana Tech Foundation by the Chancellor.

- Yes (23) No (24)

End of Block: Vice Chancellor for Development and University Relations; President, Montana Tech Foundation

Start of Block: Vice Chancellor for Administration and Finance

Q24

Please answer the following questions regarding the Vice Chancellor for Administration and Finance (Maggie Peterson):

Q60 The Vice Chancellor is responsible for the areas of budgeting, payroll, personnel, purchasing and accounts payable. This includes supervision, program development, problem resolution and policy development and oversight. Other areas of responsibility and supervision include the business office, grants and contracts accounting, telecommunications, the mail and copy center, the bookstore, environmental health and safety, network technology, information services and other computer related functions. The Vice Chancellor also acts as the EEO/AA and Title IX officer. Reports to the Chancellor.

Q25

In what areas has the Vice Chancellor for Administration and Finance (VCAF) excelled in the last year? Please check all that apply:

- Budgeting (1), Hiring (2), Payroll (3), Personnel Functions (4), Problem Resolution (5), Communication (6), Student-Focused (7)
-

Q26 In what areas should the VCAF improve based on her performance in this last year? Check all that apply:

- Budgeting (1), Hiring (2), Payroll (3), Personnel Functions (4), Problem Resolution (5), Communication (6), Student-Focused (7),

Q27 What grade would you assign the VCAF for the last year?

- A (1), B (2), C (3), D (4), F (5)
-

Q67 Grade Comments:

End of Block: Vice Chancellor for Administration and Finance

Start of Block: Deans

Q45 Is teaching one of your primary duties as a faculty member?

Yes (1), No (2)

Q44 Are you tenured?

Yes (1), No (2)

Q5 In which College or School do you reside?

Highlands (1), Letters, Sciences, and Professional Studies (2), Mines and Engineering (3),
Graduate/Library/Bureau/Athletics (4),

Q28 Please answer the following questions regarding Associate Dean Bill Ryan:

Q29 Please answer the following questions regarding Dean Douglas Coe:

Q30 Please answer the following questions regarding Dean Peter Knudsen:

Q31 Please answer the following questions regarding your Dean / Director:

Q61 Deans at Montana Tech are the leaders and chief representatives of their school/college and, except in extraordinary circumstances, are the conduits through which communications flow to and from their school/college on policy and procedural matters of an academic or administrative nature. The Dean, in consultation with the Department Heads of the school/college, is responsible for setting goals and objectives for the school/college, for developing plans to achieve them, and for periodically assessing progress towards meeting them.

Q7 In what areas has your academic Dean / Director excelled in the last year? Please check all that apply:

Communication (1), Fair & Reasonable (2), Grants Autonomy (3), Leadership (4), Represents College (5),
Student-Focused (6)

Q8 In what areas should your academic Dean / Director improve based on her/his performance in this last year? Check all that apply:

Communication (1), Fair & Reasonable (2), Grants Autonomy (3), Leadership (4), Represents College (5),
Student-Focused (6)

Q6 What grade would you assign your academic Dean / Director?

A (1), B (2), C (3), D (4), F (5)

Q69 Grade Comments: _____

Q62 Should this Dean or Director be retained in his or her position by the Chancellor?

Yes (1), No (2)

End of Block: Deans

Start of Block: Campus Questions

Q32 Please indicate your agreement with the following statements regarding Montana Tech:

Q33 I can openly express my concerns without fear of retribution.

Q34 Montana Tech's online course management system (**Moodle 2**) is a useful and usable resource for faculty.

Q35 Montana Tech's **buildings and grounds** are well-maintained.

Q36 **Campus Technology Services** provide effective IT support to faculty (for example: Network Performance, Instructional Technology, and office workstations).

Q37 The **Library** provides access to high quality resources and excellent service to faculty.

Q38 The **Bookstore** provides excellent service to faculty.

Q39 The office of **Enrollment Services** provides excellent support to faculty.

Q40 The office of **Human Resources** provides high-level support to faculty.

Q41 The Montana Tech **Dining Services** provides excellent services and food.

Q42 **Campus Security** maintains a safe and secure environment at Montana Tech.

Q71 **Career Services** accomplishes its mission of helping students and alumni achieve their goals and find quality jobs and internships.

Q46 Please answer the following questions concerning Faculty Senate:

Q10 How often would you like Faculty Senate to call meetings of the full faculty?

- Never (1), Once a Year (2), Once a Semester (3), More Than Once a Semester (4)
-

Q47 What issues would you like the Faculty Senate to act upon in upcoming semesters? Please select all that apply:

- Student Evaluations - Quantitative (1), Student Evaluations - Qualitative (2), Program Prioritization (3), Montana Tech's Special Focus Designation (8)
-

Q11 What other issues do you think Faculty Senate should prioritize? Please be specific.

Q9 What grade would you assign Faculty Senate for the last year?

- A (1)
- B (2)
- C (3)
- D (4)
- F (5)
-

Q70 Grade Comments:

V.a. PPC

"Rank"	Dept/Program	# on list	PPC Rankings (1 is best)			
			All	Round 1	Round 2	Round 3
1	Trades & Technology/Lineman	2	1.0	1.0	1.1	1.0
2	Safety, Health & Industrial Hygiene	13	1.1	1.0	1.1	1.1
3	Business IT/Business	23	1.1	1.0	1.1	1.2
4	General Engineering	26	1.1	1.1	1.2	1.0
5	Petroleum Engineering	16	1.2	1.4	1.3	1.0
6	General Studies	8	1.3	1.1	1.2	1.5
7	Geophysical Engineering	1	1.3	1.1	1.1	1.8
8	Liberal Studies	3	1.4	1.1	1.4	1.8
9	Mathematical Sciences	6	1.5	1.0	1.4	2.2
10	Biological Sciences	21	1.6	1.2	1.7	1.8
11	Geological Engineering	28	1.6	2.0	1.4	1.5
12	Mining Engineering	10	1.7	2.1	1.5	1.3
13	Writing Program	19	1.9	1.5	1.9	2.2
14	Freshman Engineering	24	1.9	2.1	1.4	2.1
15	Chemistry	25	1.9	1.7	1.9	2.1
16	Health Programs	11	2.0	2.0	2.1	1.8
17	Electrical Engineering	20	2.0	2.5	2.0	1.6
18	HPER	4	2.2	2.3	2.1	2.1
19	Metallurgical & Materials Eng	7	2.2	2.6	2.1	1.7
20	Business Technology	5	2.2	2.1	2.4	2.1
21	Network Technology	9	2.2	2.4	1.9	2.3
22	Nursing	12	2.2	2.4	2.5	1.7
23	Project Engr & Management	18	2.2	2.2	2.0	2.5
24	Statistics	17	2.3	1.9	2.3	2.7
25	Network Technology	14	2.4	2.6	2.1	2.5
26	Environmental Engineering	22	2.5	2.9	2.8	1.9
27	Professional & Technical Communication	15	2.6	2.4	2.6	2.7
28	Choir	27	2.6	3.0	2.2	2.6
29	Health Care Informatics	30	2.7	2.8	2.7	2.5
30	Computer Sci/Software Eng	29	2.7	2.9	2.8	2.5

- Minimum enrollment(s) for a course to be offered.

The committee discussed the “history” of why Montana Tech offers a number of courses with low enrollments. For example, Department “X” might offer a degree program that has a small number of majors but they also teach a large service component to the campus which has “allowed” them to teach 300 and 400 level courses to a small number of students.

Brant shared with the committee that, from a fiscal perspective, the rule of thumb is the breakeven point for a class taught by a fulltime faculty member is 15 students while the breakeven point for a class taught by an adjunct instructor is 5.

The committee discussed a possible action being if a course has less than “n” students enrolled (where “n” might be something along the line of 5 or 6 students) then the faculty member has to justify offering the class to the Dean. Also, in the instances of courses with historically low enrollment, is the department employing strategies such as teaching the course once a year or every other year?

Leslie Dickerson will bring data from the Spring 2018 semester identifying all of the courses offered this semester with student enrollments of less than 10. The deans look at this report every semester, but the committee thought it of value to have everyone on the committee see the extent to which this (small class sizes) occurs at Montana Tech.

- Possible mergers/consolidations.

Committee members were asked to identify possible mergers/consolidations of programs that the committee should discuss. The following were identified for further discussion at a later date:

- Merge PTC, Writing, and Interdisciplinary Arts and Sciences (formerly Liberal Studies).
- Merge Computer Science, Data Science, Mathematics, Statistics, and Network Technology.
- Merge Health Care Informatics into the Health Programs at Highlands.
- Merge Biology and Chemistry.
- Connect faculty in the General Studies Department at Highlands with the appropriate North Campus Department: South Campus Math with North Campus Math and South Campus Psychology with North Campus Psychology for example.
- Combine all of the “Geo” programs.
- Merge Environmental, Civil, and Safety
- Petroleum and Electrical are “outliers.”
- Computer Science and Data Science need to be more closely aligned with the School of Mines and Engineering.

- Bev Hartline’s 4/3/18 email to the committee.

The committee discussed Bev’s draft email. The committee agreed that requests from the committee to the campus similar to those identified in Bev’s email will/may occur at some point in the future, it is too soon in the process to go down this road.

I share Bev’s email with the campus so you can see what may be in store in the future.

V.b. WIRE

WIRE: Name Change Feedback March-April 2018

Background:

At the May 2017 meeting, the Montana Board of Regents (BOR) approved a fourth institutional classification for higher education units in the state. This new classification, **Special Focus Four-Year Universities**, of which Montana Tech is the only unit, was added to the previous three classifications: Two-Year Colleges, Four-Year Regional Universities, and Research Doctoral Universities. Prior to its new classification, Montana Tech was included in the Four-Year Regional Universities classification.

As a response to its new institutional classification by the BOR, Chancellor Blacketter formed **WIRE** (Workgroup for Institutional Realignment for Excellence) in late March 2017. The charge given to WIRE by Chancellor Blacketter was to “define what it means for Montana Tech to be classified as the only Special Focus Four-Year University in the state.” The 13-member committee comprised of faculty, staff and administrators, met with a wide range of campus entities to discuss the impact of the new classification. Since April of 2017, WIRE has met with numerous groups both on and off campus to create a set of recommendations for Chancellor Blacketter.

During these early meetings, WIRE realized our name “Montana Tech of the University of Montana” invoked a regional scope that is not reflective of our role as a Special Focus Institution. **The brand Montana Tech is who we are and this will be unchanged.**

Process:

WIRE began the name change process by researching the names of institutions across the United States with similar scopes and missions. From these names of other institutions, WIRE generated a list of seven names.

From October 2017 to January 2017 online surveys were sent to faculty and staff, Industrial Advisory boards, and alumnae/alumni requesting feedback on the institution name. WIRE also discussed the name change face-to-face as we met with on-campus groups along with regarding our other recommendations. We compiled the results of our own research, the surveys, and the feedback from campus meetings and made several determinations. While “Polytechnic” is a common part of names for science and engineering focused institutions (e.g. Virginia Polytechnic Institute and State University), the Montana Tech community did not want to include Polytechnic as part of our new name. Names that included “Institute” (e.g. Georgia Institute of Technology) were common, but members of the Montana Tech community preferred names that included “University” instead. The feedback we have received allowed us to refine the list to the following three names:

- Montana Technological University
- Montana University of Science and Technology
- Montana University of Science, Engineering, and Technology

Next Steps:

We are currently seeking feedback from our constituencies and the community about these three name options. WIRE will meet with campus leadership groups for students, faculty, staff, alumnae/alumni, and the foundation. We are also seeking feedback from the community.