

Faculty Senate Agenda

10/24/2019

9:00-10:00 am

Mill 201

- I. Welcome and Minutes (<https://www.mtech.edu/facultystaff/facultysenate/minutes/index.html>)

Approvals for September 22, 2019, October 8, 2019

Action Items

- II. CRC Items
- a. WRIT 101H, WRIT 326W WRIT 122 Remove from Catalogue
 - b. Add BMGT 329 To Medical Office Specialists and Administrative Computer Specialist Option Replace BMGT 215
 - c. Highlands College Business and Industry Highlands Changes
 - d. Liberal Studies IAS- Course Options Additions
- III. General Education Items
- a. LIT 110

Informational Items

- IV. Request for help in selecting CLSPS nominees for the Collegiate Evaluation Committee (see below for requirements).
- V. Montana Tech International Student Assistance Committee Report (see attached document)

Discussion Items

- VI. Activities and priorities for the upcoming year
- a. Scheduling Full Faculty Meeting
 - b. Teaching Community
 - c. Other-
 - i. Technical Report Series
 - ii. Faculty Yearbook
 - iii. Workload- discussed without actions or motions taken on the following FS meeting dates:
January 31, 2019, February 15, 2019, and February 28, 2019
- VII. Other Items
- a. Invitation to Leadership and Experience Development (LEAD) Initiative Book Event October 25 from 3-5
 - b. Lack of food services at Highlands

Request for help in selecting CLSPS nominees for the Collegiate Evaluation Committee (see below for requirements).

The following information is from the Montana Tech Faculty Staff Handbook:

Collegiate Evaluation Committee

Representation on the Committee

A Collegiate Evaluation Committee, comprised of full-time, tenured, full professors and representative of each School/College, will be established each academic year. Each School/College Dean will arrange for the election of two representatives from his/her School/College no later than October 1 and report the name of the representative to the Provost/VCAA. In addition, each faculty member being evaluated may select a tenured faculty representative as a voting member of this committee. (This person need NOT be a full professor.) Representation of the one additional member, therefore, may differ with each case being evaluated.

Deans, Department Heads and members of the Academic Freedom and Tenure Committee or of the Grievance Committee, who might hear promotion and tenure appeals or grievance cases, are not eligible for this service. The Provost will call the first meeting (only) for the committee to elect its chair on or before November 15th.

Tasks of the Committee

Following the review of the portfolio of the person seeking promotion or tenure (or both), or persons midway towards tenure by that individual's department and Dean, the Collegiate Evaluation Committee including the designated faculty representative will examine individual portfolios and will meet to discuss the materials. Those being evaluated will not be present, but the committee may choose to solicit further information or clarification of information from the individual or his/her colleagues. Ultimately, the committee will write a positive, negative or qualified recommendation to accompany each portfolio under consideration. That packet will then be carried to the Provost for consideration and for the continuation of the evaluation process. This committee will not rank or prioritize portfolios being reviewed.