

Montana Tech Safety Committee Meeting Minutes
September 27, 2016 10:00 am - 11:00 am

Present (15): Doug Abbott, Tom Barsanti, Paul Beatty, Marilyn Cameron, Alan Christensen Monty Dolson, Matt Egloff, John Garic, Roger Jensen, Todd Myse, Dan Payne, Rich Schrader, Rob Smith, Larry Surrisi Jackie Timmer, Tammy Todd, Staci Werner, Karen Wesenberg-Ward, and George Williams.

Absent: Amanda Badovinac, Michael Allen, Jim Girard, Bill Gleason, Beverly Hartline, Angela Johnston, Mike Kukay, Jeanne Larson, Dan Owens, Maggie Peterson, Scott Rosenthal, and Brian Vieke.

Call to Order: Chair, George Williams called meeting to order at 10:00 am on 09/27/16, in the Kelly/Steward Room

Approval of Minutes: It was moved and seconded to approve the minutes of the September 15, 2016 meeting. The motion was approved.

Review of accidents since the September 15, 2016 meeting:

There had been no accidents or incidents since the September 15, 2016 meeting.

Old Business

Outdoor Lighting: Dan Payne reported that some acorn shaped globes (LED samples) have been put in by the Mill. The next step of the experiment will be by the HPER. The electric eyes on the roof of the library need to be repaired. The dirt parking lot west of the HPER is a very dark area so it needs to be reviewed for expansion. There will be a meeting of a sub-committee (consisting of: Marilyn Cameron, Matt Egloff, Dan Payne, Rob Smith, Michael Allen, George Williams, Don Blacketter, Maggie Peterson, Doug Abbott) to check the requirements and review the standards campus wide.

Lighted Crosswalk Signage Update: Dan Payne reported that they are ready to begin the installation of the lighted crosswalk signage this week. One of the necessary areas is on the East side of the statue. This will include buttons for the pedestrians to push and the solar panel (which will be further away). The timeframe is the next two weeks for the first two of these crosswalks, by the Library and by the statue. The next area for the lighted crosswalk is by the NRB.

Panic Button App: This is a student request. Marilyn is looking into funding the annual amount is approximately \$6,000. There will be a demo of the app at the next meeting. This app would be available for the faculty, staff and the students. There was discussion at this meeting of looking into the possibility of having this app somehow hardwired into the offices.

Inspections for Fall Semester: Marilyn requested feedback on the monthly lab inspection forms as soon as possible so we can begin using them. There was discussion about whether the annual inspections should be completed during the Fall Semester or to continue to be done Spring Semester. The consensus was that inspections continue to be completed during the Spring Semester and the lab directors/Pis or their designees will do the monthly inspections.

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New Business

Tech Vehicles: It was discussed that the motor pool vehicles are not always ready for use upon pick-up. Also, there was the question of how the motor pool problem(s) might be solved. Doug Abbott said that he would add this topic to the Executive Committee meeting agenda.

On-line Lab Safety: The discussion about what should be done for student that have NOT completed their Lab Safety was carried forward from the last meeting; some faculty drop them from lab; others allow them to write a paper on lab safety. It will continue to be the faculty's decision. Safety committee members were reminded that students cannot participate in lab until the on-line Lab Safety has been completed.

There was mention of the possibility of the waitlisted students being added to the on-line Lab Safety list so they are ready to be added to the class should a spot become available in the class. This will be explored.

Drill Update and Comments: The fire department stated that there were a lot of propped doors. The doors must be closed when you leave your office or classroom. In the NRB, the fire department noted that most individuals in that building tried to use the same door to exit – this made the exiting slow and people were lined up, which is not the safest process. Reminder that everyone should use the exit nearest their current location, even if it is not the door nearest to the assembly area. The sign-in sheets continue to be necessary for documentation purposes. There were questions as to the possibility of signing-in AND signing-out of the buildings. That is not currently feasible. Alan Christensen is looking into other options and ideas.

Bev's items: Marilyn read Bev Hartline's email regarding the safety of the sidewalks, icy situations, slopes and traction, specifically near the SUB and the crosswalk to the MG. In response, Dan Payne discussed one, albeit expensive, option that is currently being tested in another area on campus with a non-slip cement coating to see how it fairs through the winter. There was also mention about re-locating the crosswalk from the SUB to the MG across from the handicap door. This would include changing the curb-cut on both the SUB side and the MG side. This discussion will be carried over to the next meeting.

Other Business

Next Meeting: George Williams will be set the next meeting.