

## **Montana Tech Safety Committee (SC) Meeting Minutes**

**September 25, 2014 09:00-09:50**

**Present (10):** Scott Rosenthal, Amanda Badovinac, Tom Barsanti, Marilyn Cameron, Alan Christensen, Matt Egloff, Bill Gleason, Jeanne Larson, Karen Wesenberg-Ward, Staci Werner

**Absent:** Doug Abbott, Michael Allen, Sally Bardsley (Sabbatical), Paul Beatty, John Getty, Jim Girard, Beverly Hartline, Roger Jensen, Angela Johnston, Mike Kukay, Marlin Maynard, Todd Myse, Dennis Noel, Dan Owens, Maggie Peterson, Rich Schrader, Fred Sullivan, Tammy Todd, Brian Vieke

### **Call to order**

Chair Scott Rosenthal called meeting to order at 9:00 am in the Kelly/Steward Room

### **Review of accidents since May 6, 2014 meeting**

Marilyn reported that there was one lifting accident that was recordable with medical. There were 2 addition accidents with medical.

### **Old/Unfinished Business/Updates:**

**Alan Christensen volunteered for secretary for 2014-2015.**

**Employees need to use seat belts while operating state vehicles.**

### **CPR / First Aid**

CPR / First Aid will be offered to students at the beginning of the semester during the evening on Monday(s) and Wednesday(s) Marilyn will be scheduling this.

### **Work Comp Money - \$117,000 unspent**

There is \$117,000 of unspent money from workers comp. At one point the committee had discussed using this on the unmaintained stairs south-east of the Museum building leading to Leonard field. Other suggestions for the use of this money should be submitted to Marilyn. Supervisors and Marilyn should be checking on employees who have filed claims.

### **Safety Grants**

\$3444 remains from grants in the 2014 this money has been approved for the purchase of gantry cranes & hoists for Mining & Geomechanics lab. The Shoes for Crews project was approved. Dining Services & Physical Facilities will receive shoes from this program to help reduce injuries. Dining services will be using these shoes as part of their required uniform. The warranty does not cover snow or ice. \$11,292 in Smart Start rebates last year and \$11,147 this year. Marilyn will ask for Smart Start proposals.

### **Safety Charlie Grant Approved**

The \$10,000 grant to continue the work with Safety Charlie has been approved. Marilyn requested suggestions and ideas for the project. A subcommittee will be formed to include Staci Werner & Amanda Badovinac. Marilyn will attempt to recruit additional members for this subcommittee.

### **New Business:**

#### **Fire Drills**

The beginning of the year fire drills were discussed. Faculty need to remind students about where the assembly areas are when class begins each semester. The drills went well but several of the "This Building Has Been Evacuated" signs were not posted. The ELC & some other buildings have mirror/tinted type windows & the signs are difficult to read through the glass. Changing the color was one suggestion to make the signs more visible. Several complaints were made about the loudness of the alarms, which are required to be 110db minimum. Some assembly areas locations will likely be revised due to the size of the current assembly area & traffic on Park Street. There were some complaints about the scheduling of the drills, but due to the amount of activities taking place & weather it is difficult to work around everyone. If you have suggestions about how to ensure that people check in please e-mail them to Marilyn.

#### **First Aid / CPR**

Matt Egloff would like to schedule CPR / First Aid training for the week before school and have it be mandatory for the TAs & GTAs? Marilyn offered to help develop a lab safety module to cover additional material.

Notes by Alan Christensen