

Montana Tech Safety Committee Meeting Minutes

April 27, 2016

10:00 am - 10:58 am

Present (13): Tom Barsanti, Marilyn Cameron, Alan Christensen, Monty Dolson, Matt Egloff, Bill Gleason, Maggie Peterson, Scott Rosenthal, Rich Schrader, Jackie Timmer, Karen Wesenberg-Ward, George Williams, and Dan Payne.

Absent: Doug Abbott, Michael Allen, Amanda Badovinac, Sally Bardsley, Paul Beatty, John Garic, John Getty, Jim Girard, Beverly Hartline, Roger Jensen, Angela Johnston, Mike Kukay, Jeanne Larson, Todd Myse, Dennis Noel, Dan Owens, Rob Smith, Larry Surrisi, Tammy Todd, Brian Vieke, Staci Werner.

Call to Order: Chair, George Williams called meeting to order at 10:00 am on 04/27/16, in the Kelly/Steward Room

Approval of Minutes: A motion was made by Bill Gleason and seconded by Rich Schrader to approve the minutes of the March 31, 2016 meeting. The motion was approved.

Review of accidents since the March 31, 2016 meeting:

Three employee incidents occurred since the last meeting – one burn, one laceration, one contusion. None of these were lost time incidents or had medical care; thus not OSHA reportable.

One student incident occurred since the last meeting – this was at the Shop at Highlands. It required stitches to the hand and finger. Marilyn reported that the student's hand is healing well.

- Marilyn is planning to get together with the Dining Service Staff for Safety Training.

Old Business

Outdoor Lighting: This topic was addressed first because Dan Payne was in attendance and had another meeting to attend. Dan came to the meeting to contribute necessary information on facilitating the new lights. He said that the LED lights give off more light and are lower maintenance. He wants to do a '5 light experiment' to know what lights/lamps work the best. He read a letter from Michael Allen regarding lighting ideas. Dane Payne was offering \$20,000 for the 5 light experiment near the HPER for this test.

- The Landscape Committee is going to work on the lights.
- It was suggested that the Safety Committee write a letter of appreciation to the Landscape Committee for getting some 'action' on the lights.

Sidewalk discussion: Granite Street sidewalks (lack of) were discussed. It was mentioned that recommendations should be sent to Michael Allen. There was also discussion about the sidewalks by the back of the HPER and sidewalks at the museum area. The final discussion was to put these ideas in writing and present them to Michael Allen.

A sub-committee of Todd, Rich, George and Marilyn will work on that topic.

Panic Button Application: The panic button application review was updated. Marilyn is wanting to review more apps and look for an app that is more cost effective.

Training System Update: The Training System that Marilyn looked at cost \$10,000 and had a 3 year commitment – she felt that this was a steep price. It was suggested that the committee look into having the BIT or Math department do a Senior Design Project to create a Training System.

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One-time Money: Marilyn has used the 'one time money' and ordered the first-aid kits, CPR Masks, supplies for the current first-aid kits ... at the time of the meeting, she has ordered all of the items except for the goggles.

Yield Signs: A work order was submitted for the installing the signs. The signs have been ordered. At this time they just need to put the posts in.

Inspections Schedule: A sign-up sheet was passed around at the last meeting and at this meeting, George and Jackie offered to do the inspections in the Metallurgical Department labs.

Flashing Crosswalk Signs: There are three sets of cross walk signs that need to be installed. However they are solar powered and my need to be in direct sunlight in order to work properly. Now that the ground has thawed, locations for installation need to be reviewed and a plan put in place to get them installed.

ELC Building will not have handicap access and no fire alarms during portions of the time it is being 'merged' with the new building. The building could experience power outages intermittently due to linking to the new building.

Handicap door access buttons: When any of the handicap door access buttons are not working, please contact the Physical Plant to report and/or create a work order to take care of this problem.

CBB is having new ductwork installed and will have some outages of air/circulation during this time.

Other Business

Next Meeting: The next meeting will be held in September 2016.