

## Montana Tech Safety Committee Meeting Minutes

March 31, 2016 10:00 am - 11:00 am

**Present (15):** Amanda Badovinac, Tom Barsanti, Paul Beatty, Marilyn Cameron, Monty Dolson, Angela Johnston, Todd Myse, Rich Schrader, Rob Smith, Jackie Timmer, Tammy Todd, Brian Vieke, Staci Werner, Karen Wesenberg-Ward, George Williams.

**Absent:** Doug Abbott, Michael Allen, Sally Bardsley, Alan Christensen, Matt Egloff, John Garic, John Getty, Jim Girard, Bill Gleason, Beverly Hartline, Roger Jensen, Mike Kukay, Jeanne Larson, Dennis Noel, Dan Owens, Maggie Peterson, Scott Rosenthal, Larry Surrisi.

**Call to Order:** Chair, George Williams called meeting to order at 10:00 am on 03/31/16, in the Kelly/Steward Room

Approval of Minutes: A motion was made by Richard Schrader and seconded by Tammy Todd to approve the minutes of the February 19, 2016 meeting. The motion was approved.

### **Review of accidents since the February 19, 2016 meeting:**

One incident has occurred since the last meeting - a hot liquid burn but had no medical or lost time associated with it; thus it was not an OSHA recordable.

### **Old Business**

**Panic Button Application:** The panic button application was revisited. Students have been asking for some type of "blue light" or app for the safety of students. Marilyn gave an overview of the "911 Shield App Guide" with a cost of \$9,500 for the first year. The subcommittee agreed this app had all the features we were looking for. The subcommittee will look at more apps before it is presented to the Executive Committee by the Safety Committee.

**One-time Money:** First-aid kits (16 small – for offices and 12 larger – for labs), CPR Masks, updated supplies in the current first-aid kits, 10 eye protections stations for the labs, hand rails for S&E and Engineering Hall. The total cost of the request is \$9,329.

**Outdoor Lighting:** There continue to be places on campus that are not well lit and/or worrisome at night. Marilyn will set up a meeting with Michael Allen, Rob Smith, George Williams and a representative of the ASMT to see where the outdoor lighting project sits.

**South-East Museum Stair Case (Stairs to Leonard Field):** Some of the land on this hill is not owned by the College but by Butte Silver Bow County. Marilyn will follow up to see if the proposal under review to trade some land is proceeding. Until that time, the project to place metal stairs or handrails on the path is on hold.

**Yield Signs:** A work order is in to get the signs and to paint yield signs on the street for the second and fourth tiers.

**Inspections Schedule:** A sign-up sheet was passed around for various locations. The dead-line for completion of the inspections is June 30, 2016.

**Work Order Email address:** [facilitiesworkorders@mtech.edu](mailto:facilitiesworkorders@mtech.edu) can now be accessed by Vicki Buckley, Mary Durkin and Dan Payne.

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### **New Business**

**On-line Training:** Marilyn gave an overview demonstration of VIVID, an on-line Lab Safety Training program, which she said was 'rather steeply priced'. This is an interactive (user name sign in) program, where individuals must actually go into each module or sub-module to proceed. This could possibly be a supplement to the current online lab safety that is required each semester for students in lab. It would also be used for OSHA required training such as Bloodborne Pathogens, Hazard Communication and others. Marilyn will set up a demonstration for the Lab Instructors for their opinion of the program for use with the online lab safety.

**Evacuation Maps at Highlands College:** Marilyn mentioned the need for updated evacuation maps at Highlands College. The current information has not been updated in several years. This map would include updating the room numbers.

### **Other Business**

**Next Meeting:** One more meeting needs to be held this semester. George Williams will set that meeting up.