

## REQUEST TO TAKE MORE THAN 19 CREDITS IN A TERM

Taking more than 19 credits is considered an overload and will not be permitted unless adequately justified. Justification must include a statement as to the necessity for taking this many credits. The student must get the approval of the student's advisor and department head. This form must be completed prior to registering for classes.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Student Identification Number: \_\_\_\_\_

Date: \_\_\_\_\_

Number of Credits Requested: \_\_\_\_\_ Semester: \_\_\_\_\_

Reason (s) for the request:

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\_\_\_\_\_

### Signatures:

1. Student \_\_\_\_\_

2. Advisor \_\_\_\_\_

3. Department Head \_\_\_\_\_

Approve      Deny