DR 2.0 - DIGGERecruiting
ON-CAMPUS RECRUITING TERMINOLOGY

Alternate – Any student that may not meet the specific criteria during the first round of screening, but may be eligible if there is an open timeslot.

Career Events – View the scheduled events sponsored by Career Services, such as the Career Fair, Workshops, and Information Sessions.

Future Schedules – A list of all available schedules whether or not a student is qualified to interview. Students may check to see all schedules that will be coming up in the future by clicking on Schedules, then choosing Future Schedules. Then by selecting applicable criteria and clicking on the Search button, you will get a list of schedules for which you may be qualified.

Information Session – An event to highlight company information usually held before interviews or at another time selected by the recruiting team. All students are encouraged to attend and especially the students who will be interviewing with the company hosting the session.

Interview Timeslot – The time period in which a student signs up on a session for an interview.

Job Search – Current job information posted on DIGGERecruiting can be searched for and viewed by clicking on Job Search and selecting applicable criteria for jobs that match your objectives.

Legal Release Statement – A statement in which students must agree to so that Career Services may release their resumes and transcripts to employers.

On-Campus Recruiting Policy – In order to participate in on-campus recruiting, students must agree to abide by the policy of unexcused absences, no-shows or cancellations.

Qualified Schedules – A list of schedules in which a student may be qualified for an interview.

Register – Students are encouraged to Register or RSVP their attendance at career events, information sessions, and career fairs. Students who register will automatically receive reminders on their DIGGERecruiting calendar.

Session – A session is a list of interview details and timeslots that are available to the student to sign-up with a specific recruiter. There may be multiple sessions for a schedule posted on DIGGERecruiting.

Schedule – On-campus interview posting information, including the job description, timeline and requirements for students to be able to sign-up.

Schedule ID – A reference number assigned to identify a particular schedule.

Student & Employer Profile – This is the part of your registration where your personal information is located. For students, this includes demographics, skills, and any additional information. For employers, this includes your company and contact information.

Timeline – A series of dates that act as system deadlines for career events or interview sign-up activity.

Waiting List – Once all timeslots are filled on the Interview Schedule, any students who wish to sign-up will instead be asked if they want to be added to the waiting list. If a timeslot becomes available, it will be filled by one of the following methods: (1) the first student on the waiting list will be notified by email, and after a certain amount of time passes if that student hasn't signed up, all students on the waiting list will be sent an email; or (2) all students may be emailed at the same time and the first one that logs in and signs up will fill the open interview timeslot. **NOTE**: If a significant number of students are on the waiting list, an employer may choose to open another schedule. In this case, all students would be emailed and the schedule will be filled on a first-come, first-served basis.