

# MontanaTech

## Authorization for Pre-Employment Criminal Background Investigation Montana Technological University

Full Legal Name:

(Please print) \_\_\_\_\_

LAST FIRST MIDDLE INITIAL  
 Male  Female

If applicable, other names used during past 5 years \_\_\_\_\_

SS #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current Address: \_\_\_\_\_ Phone # \_\_\_\_\_

e-mail \_\_\_\_\_

**You will receive an e-mail from  
[Customer\\_Service@accuratebackground.com](mailto:Customer_Service@accuratebackground.com)**

**with**

**“University of Montana Screening Information form”  
in the subject line**

**The link will take you to a secure website**

Position Applying for: \_\_\_\_\_

Department: \_\_\_\_\_

*Please list where you have lived in the past 5 years*

City and State:	Dates Resided:

*As a candidate for the above-referenced position, I understand that Montana Tech of The University of Montana will conduct a criminal background investigation for employment purposes. If I am refused employment due to results of the background investigation, I understand that I may request an explanatory meeting with the Director of Budget and Human Services. Such request must be made within 5 working days of my receipt of notice. Failure to provide complete and accurate information will be cause for disqualification/termination of employment.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit this signed form directly to:**

Montana Tech Personnel Office, 1300 West Park St., Butte, MT 59701 or [cisakson@mtech.edu](mailto:cisakson@mtech.edu)

Office use Only: Dept Index #: \_\_\_\_\_