



**Budget Committee Meeting Notes**  
**Kelly/Steward Conference Room**

June 7, 2023

2:30-4:00

1. Position Management
2. Review of Plant Funds

VCAF Muffick provided a 12-step process document related to position management, which focused on the current process for filing vacant positions as well as adding steps that included informing the budget committee of the impact to the overall campus budget and seeking input from the budget committee. In addition, a step was included where the executive team is briefed.

Discussion regarding the scope of the budget committee occurred, - related to whether the scope includes the "state" budget only, designated funds, auxiliary funds and research funds. Most member believe it includes state budget, designated funds and auxiliary funds. Research funds/soft money detailed decisions are not part of the budget committee scope but some reporting on the impact of research budget and positions should occur.

Plant funds, the use of and balances of various plant funds were discussed. Discussion focused on how plant funds could be used, where the funds originate from and what are reasonable balances in various accounts.