

Inventory and Validation of Fees -- Fiscal Years 2024 and 2025

Unit Name: Montana Technological University

NAME OF FEE	RUBRIC		NEW CCName	NEW CCN	BOR AUTHORIZATION	FY23 FEE	FY24 FEE	% CHANGE	FY25 FEE	DESCRIPTION	JUSTIFICATION
Current Unrestricted Fees											
Program Fee Nursing					143-102-R0509	\$650.00	\$650.00	0.00%	\$650.00	Program/Tuition in Nursing Per Semester	Cost of integrating simulation lab into the pre-licensure bachelor curriculum. Cost to student/faculty ratio in line with standards.
Pre Nursing Program Fee - New						\$0.00	\$100.00		\$100.00	Program/Tuition in Nursing Per Semester	
Program Fee Business and BIT						\$65.00	\$65.00	0.00%	\$65.00	Program Tuition in Business Per Semester	Fee will allow the Department to fund its University Alliance Program with SAP and support the implementation of the program across its curriculum.
Program Fee Networking Technology B.S.					143-102-R0509	\$200.00	\$200.00	0.00%	\$200.00	Program Tuition in Networking Technology	Miscellaneous equipment for labs. Wireless devices, computer parts, router modules, switches, etc.
Program Fee Cybersecurity and Network Administration B.S.					1502-L10120	\$200.00	\$200.00	0.00%	\$200.00	Program Tuition in Cybersecurity and Network Administration (name change from Networking Technology)	Miscellaneous equipment for labs. Wireless devices, computer parts, router modules, switches, etc.
All School of Mines and Engineering Program Fee					143-102-R0509	\$400.00	\$415.00	3.75%	\$430.00	Program Tuition in School of Mines and Engineering Per Semester	Laboratory equipment and supplies have increased by over 20% in the last ten years.
Summer - Graduate All School of Mines and Engineering Program Fee					143-102-R0509	\$265.00	\$275.00	3.77%	\$285.00	Program Tuition in School of Mines and Engineering Per Semester	Laboratory equipment and supplies have increased by over 20% in the last ten years.
Application Fee					80-001-R0793	\$30.00	\$30.00	0.00%	\$30.00	Charged to all undergraduate student applicants who have not previously attended another MUS Campus.	
Application Fee Graduate School						\$50.00	\$50.00	0.00%	\$50.00	Charged to all first time enrolling graduate school applicants.	To cover increased cost of numbers of graduate applications
Supplemental Admissions Service Fee					135-107-R0507	\$15.00	\$15.00	0.00%	\$15.00	Assessed for new service established by a university wide single admissions file.	
Course Audit Fee					26-004-R0180	Varies	Varies		Varies	Normal per-credit hour paid by all regularly enrolled students who elect.	
Course Challenge Fee					95-001-R0597	\$25.00/course + cost of materials	\$25.00/course + cost of materials		\$25.00/course + cost of materials	Fee to defray departmental costs of materials and monitoring course challenges.	Per recommendation from the BOR and the PLA Council.
Deferred Payment Late Fee					3-004-R1291	\$15.00	\$20.00	33.33%	\$20.00	Late charge assessed against each late installment.	
Deferred Payment Service Fee					3-004-R1291	\$30.00	\$35.00	16.67%	\$35.00	Administrative charge for students electing installment payment of fees per semester.	
Credit Card Service Fee							2.85%		2.85%	Credit Card fee	
Dishonored Check Fee					111-110-R0501	\$25.00	\$25.00	0.00%	\$25.00	Charge assessed for returned checks.	
Late Registration Fee					5-002-R0993	\$40.00 - \$80.00	\$40.00 - \$80.00		\$40.00 - \$80.00	Uniform system late registration fee. \$40 initial late fee and an additional \$40 after the 15th class day.	
Library Fines					65-001-R0989	Varies	Varies		Varies	Fees for actual postage due and replacement costs for lost books	
Designated Fees											
Career Service Fee					103-001-R0599	\$20.00	\$25.00	25.00%	\$30.00	One-time fee for access to career management system and for assistance with resume, interview skills and job search strategies. (Charged Second Year Second Semester)	This account covers the costs of software that is for all Montana Tech students. In 2017, our office had to change vendors and the costs for a similar product doubled. A career management software is a high student need.
Continuing Education					80-001-R0793	\$ 80.00/credit minimum	\$ 80.00/credit minimum		\$ 80.00/credit minimum	The units of the Montana University System are authorized to charge fees for continuing education courses. Audits shall pay the full fee.	
Field Trips					65-001-R0989	Varies	Varies		Varies	Field trip expenses to be borne by student. Special classes individually negotiated and actual costs charged to student.	
Graduation Fee					87-001-R0595	\$79.00	\$79.00	0.00%	\$79.00	To pay the costs associated with the graduation ceremony and other activities and expenses related to graduation and various campus services provided to graduate.	
HPER Use and Rental Fee					65-001-R0989	Varies	Varies		Varies	Fees are determined by the HPER Policy Guide	
ID Fee					114-107-R0302	\$30.00	\$35.00	16.67%	\$40.00	Initial Dioxer ID	
ID Replacement Fee					103-001-R0599	\$20.00	\$25.00	25.00%	\$25.00	Replacement Dioxer ID	
Key Replacement Fee					65-001-R0989	\$30.00	\$40.00	33.33%	\$50.00	Per key replaced.	
Orientation					111-110-R0501	\$82.00	\$82.00	0.00%	\$82.00	One time fee to all new students taking seven credits or more to be used to fund orientation activities.	Funds will be used for orientation activities, salaries and training for orientation leaders and orientation programming expenses.
Testing Fee					69-001-R0990	Varies	Varies		Varies	This fee covers the cost of administering tests such as ACT, CLP, SAT, GED, PLACEMENT and correspondence.	
Transcript Fee					111-110-R0501	\$10.00	\$10.00	0.00%	\$10.00	Charge for each official transcript request. Each student may receive one free official transcript upon graduation	The fee has not increased in many years but the cost of supplies has increased significantly. There is a cost associated with updating technology and software to match industry standards. Printing equipment has limited life and will need to be replaced.
Workshop, Conferences, Summer Camps, Meetings, Off Campus Enrollments, Tournaments, Ext.Studies					65-001-R0989	Varies	Varies		Varies	Fees are negotiated for each type of activity and have a direct relationship to costs of delivery, i.e. travel, salaries, supplies, and Clinics Seminars.	
Course Fees/Program Fees											
Program Fee Radiologic Technician					123-1001-R0504	\$200.00	\$225.00	12.50%	\$250.00	Dosimete costs, drug screenings, PPE, equipment maintenance and supplies.	
Program Fee for Welding, Machining and Metals Fabrication					143-102-R0509	\$650.00	\$680.00	4.62%	\$710.00	Consumable supplies and materials used by the students such as metal, gases, welding rod, tooling and coolant	The fee increase will cover the increased costs associated with the purchase of all metals, gases, miscellaneous welding supplies, machine tooling and coolant, and the costs associated with all software and licensure used by the students.
Program Fee Pre Apprenticeship Lineman Program					143-102-R0509	\$6,500.00	\$7,280.00	12.00%	\$8,150.00	Tools, materials & part-time instructor	Increase will cover the increased costs of the student tool kits, all student text books, additional certifications, maintenance and replacement of equipment specific to the program.
Program Fee Construction Technology - Carpentry					111-110-R0501	\$206.00	\$280.00	35.92%	\$280.00	Materials	Increased costs of materials, supplies and tools.
Program Fee Automotive Technology					111-110-R0501	\$600.00	\$800.00	33.33%	\$800.00	Program specific consumable supplies and materials used by the students that include but are not limited to items such as engine lubricants, fluids, hand tools, electrical supplies, batteries, gas, diesel, floor d.v., tire supplies.	Will cover the increased costs of consumable supplies and materials as well as updated sub scriptions to software used in the scanning tools and other electronic tools and online learning resources.
Program Fee for Computer Networks and Cybersecurity AAS					183-1502-L10419	\$200.00	\$200.00	0.00%	\$200.00	Lab consumables, infrastructure and cabling costs.	Miscellaneous equipment for labs. Wireless devices, computer parts, router modules, switches, etc.
Biological Sciences											
Discover Biology Lab	BI0B	102			114-107-R0302	\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	

Principles of Biodiversity	BIOB	170				\$70.00	\$70.00	0.00%	\$70.00	Laboratory consumables and field trips	This course replaces BIOB 117 (Intro to Biodiversity) & BIOE 172 (Intro to Ecology). This is the entry level class that all biology freshman have to take. Includes field trips and lab consumables
Principles of Living Systems Lab	BIOB	161		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables.	
General Botany	BIOO	320		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Field trips, Laboratory consumables.	
Human Anatomy & Physiology I Lab	BIOH	202				\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Human Anatomy & Physiology II Lab	BIOH	212				\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Human Anatomy & Physiology I lab	BIOH	302				\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Human Anatomy & Physiology II lab	BIOH	312				\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
General Microbiology (equiv to 360)	BIOB	260		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Microbiology for Health Sciences Lab	BIOB	251		114-107-R0303		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Human Anatomy & Physiology I	BIOH	301		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Human Anatomy & Physiology II	BIOH	311		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
General Genetics Lab	BIOE	376				\$100.00	\$100.00	0.00%	\$100.00	Laboratory consumables	
Natural History of Vertebrate Lab	BIOE	306				\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Plant Ecology	BIOE	455		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Field trips, Laboratory consumables.	
Animal Ecology	BIOE	314		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Field trips, Laboratory consumables.	
Plant Physiology	BIOO	433		135-107-R0507		\$60.00	\$60.00	0.00%	\$60.00	Laboratory consumables	
General Botany	BIOO	320		135-107-R0507		\$50.00	\$50.00	0.00%	\$50.00	Laboratory consumables	
Alpine Ecology	BIOE	416		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Adv Cell & Molecular Biology Lab	BIOB	426		135-107-R0507		\$200.00	\$200.00	0.00%	\$200.00	Intensive & expensive lab consumables	
Business											
Special Topics - Strategic Management	BMGT	426		143-102-R0509		\$45.00	\$45.00	0.00%	\$45.00	National Business Exam for accreditation purposes	
Chemistry and Geochemistry											
Intro to General Chem Lab	CHMY	122		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumable	
Analytical Chem - Quantitative Analysis	CHMY	311		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	
Adv Instrument Analysis	CHMY	421		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	
Organic Chemistry Lab I	CHMY	322		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	
Organic Chemistry Lab II	CHMY	324		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	
Physical Chemistry Lab II	CHMY	374		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	
Science of Beer and Beer Making	CHMY	391				\$35.00	\$35.00	0.00%	\$35.00	Laboratory consumables	Brewing kits to be used by students in groups and other consumables for other experiments in class. No consumption of final product.
Environmental Chemistry	CHMY	442				\$50.00	\$50.00	0.00%	\$50.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for increasing cost of gas, use of vans and testing consumables for sampling on field trips.
Advanced Biochemistry I Lab	BCH	481		135-107-R0507		\$100.00	\$100.00	0.00%	\$100.00	Laboratory consumables	
Advanced Biochemistry II Lab	BCH	483				\$100.00	\$100.00	0.00%	\$100.00	Laboratory consumables	
Undergraduate Research	CHMY	490		114-107-R0302		\$30.00	\$30.00	0.00%	\$30.00	Laboratory consumables	
Adv Inorganic Chemistry	CHMY	502		114-107-R0302		\$15.00	\$15.00	0.00%	\$15.00	Laboratory consumables	
Environmental Chemistry	CHMY	540		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.
Environmental Organic Chemistry	CHMY	430				\$20.00	\$20.00	0.00%	\$20.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.
Environmental Organic Chemistry	CHMY	542				\$20.00	\$20.00	0.00%	\$20.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.
Geochemical Modeling	CHMY	491				\$20.00	\$20.00	0.00%	\$20.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.
Geochemical Modeling	CHMY	591				\$20.00	\$20.00	0.00%	\$20.00	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.	To pay for cost of gas, use of vans and testing consumables for sampling on field trips.
Thesis Research	CHMY	599		114-107-R0302		\$30.00	\$30.00	0.00%	\$30.00	Laboratory consumables	
Geological Engineering											
Introduction to Field Geology	GEO	209		143-102-R0509		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Sedimentology & Pet Geology	GEO	257				\$15.00	\$15.00	0.00%	\$15.00	Field trips	
Field Geology	GEO	429				\$125/credit	\$125/credit	0.00%	\$125/credit	Field Camp \$125/per credit	
Sedimentology-Stratigraphy Lab	GEO	259				\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Geomorphology/Photoeology	GEOE	406				\$15.00	\$15.00	0.00%	\$15.00	Field trips	
Mining Geology	GEOE	410		143-102-R0509		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Hydrogeology	GEOE	420		143-102-R0509		\$25.00	\$25.00	0.00%	\$25.00	Field trips	
Field Hydrogeology	GEOE	429		143-102-R0509		\$500.00	\$125/credit	0.00%	\$125/credit	Field Camp \$125/per credit	
Engineering Geology	GEOE	440		114-107-R0302		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Field Geotechnical Engineering	GEOE	449				\$125/credit	\$125/credit	0.00%	\$125/credit	Field Camp \$125/per credit	
Montana Geology - was listed as 591	GEOE	501				\$50.00	\$50.00	0.00%	\$50.00	Field Trip	
Acid Rock Drainage	GEOE	531		143-102-R0509		\$30.00	\$30.00	0.00%	\$30.00	Field Trip	
Advanced Engineering Geology	GEOE	541		143-102-R0509		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Slope Stability Analysis and Design	GEOE	542		143-102-R0509		\$50.00	\$50.00	0.00%	\$50.00	Field trips	
Field Geophysics	GEOE	428		143-102-R0509		\$125/credit	\$125/credit	0.00%	\$125/credit	Field Camp \$125/per credit	
Health											
Radiology Clinical Ed II	AHXR	195		123-1001-R0504		\$26.00	\$26.00	0.00%	\$26.00	Lab Consumables (26)	
Radiographic Clinic Ed IV	AHXR	295		123-1001-R0504		\$26.00	\$26.00	0.00%	\$26.00	Lab Consumables (26)	
Radiology Clinical Ed I	AHXR	195		123-1001-R0504		\$36.00	\$36.00	0.00%	\$36.00	Lab Consumables (36)	
Radiographic Clinic Ed III	AHXR	295		123-1001-R0504		\$26.00	\$26.00	0.00%	\$26.00	Lab Consumables (26)	
Radiographic Registry Review	AHXR	270				\$75.00	\$75.00	0.00%	\$75.00	Review Program	Fee covers the cost of the Rad-Review-Easy review currently being utilized in the course. No additional text books will be required. To facilitate the class via instructor/administrator access, an institutional subscription must be purchased which allows the instructor to control and supervise student access as well as run course section discussions and assignments.
HPER											
Beginning Alpine Skiing	ACT	120		114-107-R0302		\$15.00	\$15.00	0.00%	\$15.00	Specialized activities	
Scuba Diving	ACT	274		114-107-R0302		\$60.00	\$60.00	0.00%	\$60.00	Specialized activities	
Wilderness Preparation Skills I	REC	168		114-107-R0302		\$50.00	\$55.00	10.00%	\$60.00	Specialized activities	
Math											
Special Topics	M191					\$10.00	\$10.00	0.00%	\$10.00		Fee will cover diagnostic assessment to determine appropriate support to provide to students
Metallurgical & Materials Engineering											
Size Reduction & Classification (course)	EMET	333		114-107-R0302		\$15.00	\$15.00	0.00%	\$15.00	Additional Field Trip	
Processing of Aqueous Systems	EMET	401		114-107-R0302		\$15.00	\$15.00	0.00%	\$15.00	Field Trip	
Fire Assay	EMET	504		114-107-R0302		\$130.00	\$130.00	0.00%	\$130.00	Field Trip	Lab was relocated to Smelterville, ID
Hazardous & Toxic Species Remediation	EMET	531		114-107-R0302		\$25.00	\$25.00	0.00%	\$25.00	Field Trip	
Proc of Prim & Sedry Resource	EMET	534		114-107-R0302		\$35.00	\$35.00	0.00%	\$35.00	Additional Field Trip	
Processing of Energy Resources	EMET	582		114-107-R0302		\$60.00	\$60.00	0.00%	\$60.00	Field Trip	
Processing of Precious Metals Resources	EMET	583		114-107-R0302		\$30.00	\$30.00	0.00%	\$30.00	Field Trip	
Nanoscale Materials & Technology	EMAT	580		135-107-R0507		\$30.00	\$30.00	0.00%	\$30.00	Field Trip	
M&ME Workshop	EMET	294				\$40.00	\$40.00	0.00%	\$40.00	Field Trip	New Course where focus is on field trips

